



# CITY OF NATALIA, TEXAS

## FISCAL YEAR 2018-2019

### PROPOSED BUDGET

Filing Date: August 14, 2018

This budget will raise more total property taxes than last year's budget by an amount of \$18,207.00 which is a 6.18% increase, and of that amount, \$8,587.00 is tax revenue to be raised from new property added to the tax roll this year.

Property Tax Rate Comparison

Tax Rate	This Year Proposed FY 2018-2019	Last Year Adopted FY 2017-2018
<b>Property Tax Rate</b>	<b>\$0.8715</b>	<b>\$0.8564</b>
Effective Tax Rate	\$0.8429	\$0.7978
Effective Operating Rate	\$0.7571	\$0.7123
Maximum Operating Rate	\$0.8176	\$0.7692
Debt Rate	\$0.0825	\$0.0872
Rollback Tax Rate	\$0.9001	\$0.8564

The Proposed Property Tax Rate of \$0.8715 supports a Maintenance & Operation Tax Rate of \$0.7890 and Debt Rate of \$0.0825 per \$100 valuation.

The total amount of municipal debt secured by property taxes for the City of Natalia is \$ 29,609.00.

A tax rate of \$0.8715 per \$100 valuation has been proposed for adoption by the Governing Body of the City of Natalia, Texas. This tax rate exceeds the effective tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

First Hearing: September 5, 2018 at 6:00pm  
Second Hearing: September 11, 2018 at 6:00pm  
Vote on Tax Rate: September 17, 2018 at 7:00 pm

Hearings will be held at City Hall Council Chambers at 2078 State Hwy 132 N, Natalia, Texas 78059.

**CITY OF NATALIA, TEXAS  
FISCAL YEAR 2018-2019  
ANNUAL BUDGET**

**TABLE OF CONTENTS**

• BUDGET FILING COMPLIANCE	pg. 2
• ORGANIZATIONAL CHART	pg. 3
• BUDGET OUTLOOK MESSAGE	pg. 4 - 7
• FINANCIAL STRUCTURE	pg. 8
• GENERAL FUND REVENUE & EXPENSES	pg. 9 - 12
• UTILITY FUND REVENUE & EXPENSES	pg. 13 - 15
• OTHER FUNDS	pg. 16
• DEBT OBLIGATION SCHEDULES	pg. 17
• SALARIES & BENEFITS	pg. 18 . 20
• PROPERTY TAX INFORMATION	pg. 21 - 23
• FY 2018/19 APPLIED UTILITY RATE SCHEDULES	pg. 24 - 25
• UTILITY SYSTEMS IMPROVEMENTS PLAN	pg. 26 - 27
• CAPITAL IMPROVEMENTS ANNUAL REVIEW	pg. 27 - 28

**CITY OF NATALIA, TEXAS  
FISCAL YEAR 2018-19  
ANNUAL BUDGET**

The budget officer is responsible for preparing each year's municipal budgets to cover the proposed expenditures of the municipal government for the succeeding year. In preparation of the budgets, officers of the board, department heads or supervisors may have furnished information necessary for the budget officer to properly prepare the budgetary forecasts. The budget provides for a clear comparison between this year's forecasts and last year's current actuals, and may define list projects, their expenditures within the budget and the estimated amount of money to be carried over for each project. *(LGC Chapter 102, Municipal Budget)*

The proposed budget is scheduled to be filed with the city secretary on August 17, 2018, which is at least 30 days before the date the governing body of the municipality makes its tax levy for the fiscal year.

The City Administrator prepared proposed budget, and affirms that this budget is in compliance with the laws governing municipal budgets and property tax levies.

**GOVERNING BODY MEMBERS**

MAYOR  
Tommy F. Ortiz

MAYOR PRO-TEM  
Sam Smith

COUNCILMEMBERS  
Mike Fernandez  
Samuel Chip+Bluemel  
Darin Frazier  
Selica Vera

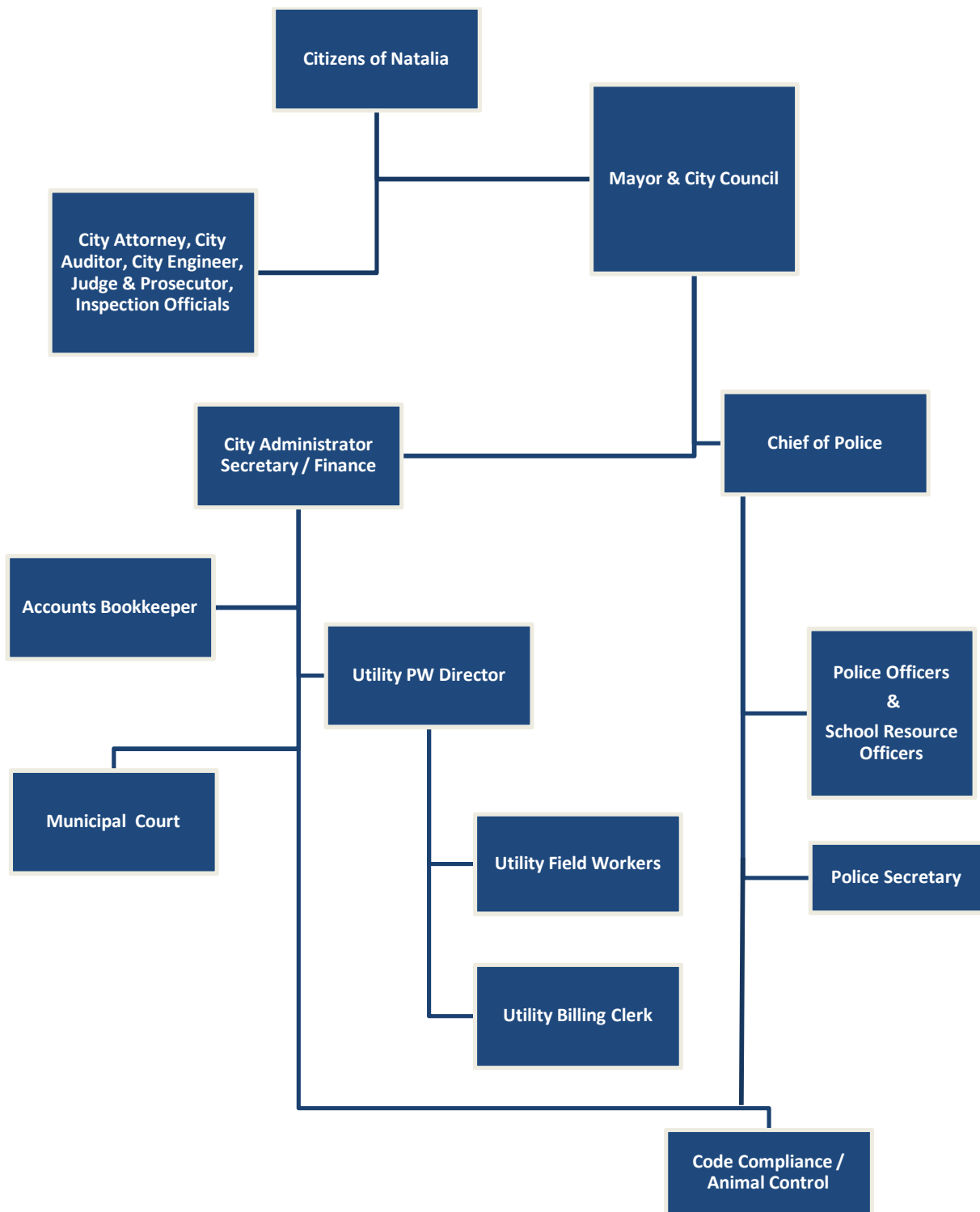
**CITY MANAGEMENT STAFF**

CITY ADMINISTRATOR/SECRETARY  
Lisa Hernandez

CHIEF OF POLICE  
Gilbert Rodriguez

UTILITY DIRECTOR  
Art Smith

## CITY OF NATALIA ORGANIZATIONAL CHART



## BUDGET OUTLOOK MESSAGE

The proposed budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019 targets the management of the city's basic services with strict use of funds earmarked for operational expenses, accrued debt, and provides a positive fund balance allocated to build up our city's reserves.

### **GENERAL FUND:**

The general fund budget is comprised of four departments: General Administration, Municipal Court, Code Enforcement, and the Police Department; and forecasts an operational budget of \$588,226.00. The projected expenses cause a transfer-in from reserves to cover costs; however, the cost of expenses may decrease by \$10,000 depending if an election is ordered by the city. In case the expense does not occur, no funds will be transferred in from reserves.

**Property Taxes:** This year's budget provides an estimated increase of property tax collections by \$15,000 from last year's budget. The certified assessment totals increased in property tax values from last year's of \$34,381,715 to this year at \$35,887,681; which, if Council adopts the suggested proposed tax rate of \$0.8715, this means a home valued at \$100,000 will pay \$15.10 more than last year.

**Sales Taxes:** The total sales tax rate within the city is 8.25%, broken down to the following agencies: State 6.25%, City 1.00%, County 0.50%, MDD 0.50%. The sales tax revenue generated off 1.00% for the city continues is steady; this year's budget forecasts a sales tax revenue average of \$143,000.

**Court Fines & Fees:** The forecasted budget significantly decreases each year from the preceding year(s). Fiscal year ending 9/30/13 produced \$153,000 in the collection of court fines and fees, but its continuous decline suggests that by the end of September 30, 2018 the anticipated collections will be about \$37,000, with the state's portion reducing that amount by about 30%. Major decreases as such become detrimental to maintaining general fund operations strictly from Property Tax and Sales Tax, considering that from July through October property tax payments yield, in which general operations basically rely on sales tax revenues.

**Contingency (Reserves):** The City adopted a fund balance policy setting a goal to maintain an unassigned fund balance of at least 25% of general fund budgetary expenditures, or 3-months' worth of operations for contingencies. Nevertheless, with obstacles to overcome, the city struggles to apply any unassigned fund balances to reserves; as of July 31, 2018, the General Fund Reserves sit a little over \$30,000, which accounts for only 6% of the 25%, and may be reduced to cover next year's operations. This year's proposed budget does not forecast any excess revenues to transfer to the reserve fund. However, any remaining excess funds at the end of September 30, 2018 will be transferred to the reserve account.

**Capital Notes Payable:** This year's budget accounts for an annual payment of \$5,582, which one-third shared cost for the purchase of three service trucks, through a Public Property Finance Act Contract No.8194 from Government Capital Corporation; this note term ends May 2023. The purchase of one unit is assigned to the Police Department for police and code enforcement operations.

**Debts and Obligations:** Property taxes collected through the Debt Rate is transferred to the Debt Service (I&S) Fund to make annual payments for outstanding bonds; this year's debt payment of \$29,609 to Community National Bank for Series-2015 shall be paid from property tax interest and sinking collections. This debt will be refinanced into a lower interest rate bond through a USDA Loan Program, hereafter known as Series-2018.

**Overcasted Commitments or Defrayals:** This year's budget does not apply any carry-over commitment balances, neither forecasts any unforeseen assurances. This year's budget rejects borrowing funds from other funds or obtaining a note to cover insufficient operations or unobligated debt.

**Municipal Grants:** 1) The City was awarded TDA TxCBDG Contract #7216074 in funds of \$39,705, with city's matching funds of \$6,281; total project costs assigned is \$45,986 which is to revise the 1996 Comprehensive

Master Plan by December 2018. **2)** The City was awarded TDA TxCBDG Contract #7217162 in funds of \$166,666, with matching funds of \$25,000 from the city, and \$25,000 matching funds of \$25,000 from the municipal development district. Matching funds received from the municipal development district are secondary from the city, and may be received in two fiscal year periods beginning October 1, 2018. The total project costs assigned is \$216,666, to make handicap accessible improvements to the city's downtown area, in addition to providing additional lighting and sidewalks, the projected close-out is April 2020.

**Personnel:** In effort to stay within our means and keep up with competitive wages, this budget will support a 3% cost of living increase to all non-contractual employees, to be applied on the first payroll cycle of the fiscal year. The general fund staff consists of Judicial and Enforcement personnel, and funds 45% of the City Administrator's salary. The number of employees currently staffed remains:

Administrator-45%: (1) FT Contractual  
Municipal Court: (2) PT Contractual (1) Full-time Hourly (1) Part-Time Hourly  
Police Department: (1) Full-time Salary (4) Full-time Hourly (1) Part-Time Hourly

#### **UTILITY FUND:**

The utility fund budget is comprised of three utility sources: Water, Sewer and Garbage; forecasting a total budget of \$879,006, with a transfer-in of \$64,609 the proposed budget raises more in revenue than last year by \$72,362.

**Water and Sewer Rates:** A utility rate study was completed in early 2017, at that time, city council determined that a 5-year utility rate increase plan was necessary to make water and sewer improvements supported through the USDA Loan Program, and to maintain current system operations. The utility rate plan adopted supports the obligation of capital improvements, and allows for the reservation of short-lived assets.

The City's utility rate schedule will increase by 1.2% for tiered volume, no rate increases were made to the service availability base rate; rate increases will commence on the billing cycle beginning September 15<sup>th</sup> - October 15<sup>th</sup>, and billed to customers on November 1<sup>st</sup>. (See Page 24 for the Utility Rate Schedule.)

Residential customers will see a total average increase of \$0.28 cents from last year to this year's budget:

Year	Water . Res. 5,000g. Avg.	Sewer . Res. 5,000g. Avg.
FY 2017-2018	\$ 38.20	\$ 30.30
FY 2018-2019	\$ 38.36	\$ 30.42
<b>Last Year –vs- This Year</b>	<b>\$ 0.16 average increase</b>	<b>\$ 0.12 average increase</b>

In review of TML's 2018 Rate Study results; the City's adopted rates beginning September 15<sup>th</sup> is lower than most participating cities having a population of less than 2,000, compared in the chart below:

#### **Water Rate Comparison:**

2018 Rate Plan	Residential 5,000g. Avg.	Commercial 50,000g. Avg.
City of Natalia	\$ 38.36	\$ 246.35
Average Fee (TML)	\$ 42.64	\$ 312.23
<b>Difference</b>	<b>\$ -4.28 less than average</b>	<b>\$ -65.88 less than average</b>

#### **Sewer Rate Comparison:**

2018 Rate Plan	Residential 5,000g. Avg.	Commercial 50,000g. Avg.
City of Natalia	\$ 30.42	\$ 153.82
Average Fee (TML)	\$ 27.47	\$ 153.51
<b>Difference</b>	<b>\$ +2.95 more than average</b>	<b>\$ +0.31 more than average</b>

**Garbage Rates:** The City contracts with ACI Recycling and Disposal for residential and commercial garbage services, which provides for a contractual CPI (Consumer Price Index) rate increase not to exceed 4% annually. Currently, ACI's rate for a residential 95-gallon container is at \$17.40 per customer, and tiered rates for commercial dumpsters depending on the size and frequency of service; and intends to increase those rates by 3.8% from its current garbage rates. Proposed garbage service rate increase is to be considered by council.

**Contingency (Reserves):** The City adopted a fund balance policy setting a goal of an unassigned fund balance of at least 25%, or 3-months worth of operations for contingencies. In the past, the utility fund usually inherited the responsibility of supporting general fund operations in order for it to sustain, and allocation of any reserves was unlikely, which essentially caused our utility resources to stress as making improvements was not feasible. However, in 2015, the City was able to fully eliminate the commingling of funds, and was able to apply a small portion of unassigned fund balances to a capital reserve fund. As of July 2018, the Utility Fund Reserve account balance is \$73,000, which accounts for only 11% of the 25%. Most recently, city council approved for the capital purchase and installation of a new radio communication system, not to exceed \$25,000, essentially reducing our reserve balance. Additionally, City Council proposes to incur the costs for a city-wide water meter replacement program for all residential ¾" meters, the estimated costs to be allocated from reserves is \$35,000 or ½ cost of project, with the remaining costs of the project to be assigned into this year's proposed utility fund expenses. This year's proposed budget applies \$18,901 to a restricted utility reserve account; in mandatory compliance, a short-lived assets reserve fund was setup specifically for water and sewer infrastructure improvements.

FY 2017-18 allocated for an additional bond-debt payment of \$52,000 for Series-2018A & Series-2018B; however, due to an extension filed for completion of the final design, this yielded approval to proceed with construction bids, basically delaying the first annual bond payment. These funds were transferred to reserves.

**Capital Notes Payable:** This year's budget accounts for an annual payment of \$13,247 for a utility equipment loan funded through a Public Property Finance Act Contract No.6746 from Government Capital Corporation, this note term ends March 2021; and, for a shared-cost amount of \$11,163 for the purchase of three service trucks, through a Public Property Finance Act Contract No.8194 from Government Capital Corporation, this note term ends May 2023. The purchase of two of these units is to be assigned to the Public Works Department for utility operations.

**Debts and Obligations:** The city entered into a bond obligation with USDA for Water and Sewer Improvements for a 40-year term with a 1.875% interest rate, hereafter known as Series-2018, Series-2018A and Series-2018B; these debts will be funded through a combination tax and revenue bond, applying property tax interest and sinking payments to reduce the annual debt schedule. Series-2018 is to refinance Series-2015, for the purchase of 60-acre feet of water in the amount \$363,000; Series-2018A is to fund the Water System Improvements projects approved in the 2016 Preliminary Engineering Report, total projects cost \$964,000; and Series-2018B is to fund the Sewer System Improvements projects approved in the 2016 Preliminary Engineering Report, total project cost of \$987,000. Series-2018B loan amount is actually \$584,000 with \$403,000 being federal grant funds.

**Overcasted Commitments or Defrayals:** This year's budget may carry-over committed balances for the completion of the water-meter replacement program, if project approved for this current fiscal year; budget amendments to FY2017-18 Utility Fund will be made to account for those costs, and FY2018-19 Utility Fund budget will be revised. This year's budget defers borrowing funds from other funds or obtaining a note to cover insufficient operations or unobligated debt.

**Municipal Grants:** The City was awarded a TDA TxCBDG Contract #7217321 in funds of \$275,000, with matching funds of \$13,750; total project costs assigned is \$288,750, to make improvements to the Wastewater Treatment Plant fine screening mechanisms. The projected close-out period for this project is January 2020.

**Personnel:** In effort to stay within our means and keep up with competitive wages, this budget will support a 3% cost of living increase to all non-contractual employees, to be applied on the first payroll cycle of the fiscal year. The utility fund staff consists of Public Works personnel, and funds 55% of the City Administrator's salary. The number of employees currently staffed remains:

Administrator-55%: (1) FT Contractual  
Public Works: (1) Full-time Salary (4) Full-time Hourly



### **Employee Benefits & Compensation:**

**Insurance Coverage:** The renewal of the city's current health plans are not affordable costs; and quotes are being obtained by the city's insurance broker but the city should expect increasing premium costs, copays and deductibles. With rising costs to insure employees, this year's budget does not support any costs for employees' dependents, but will continue to support 100% of the premium costs for eligible employees for medical, dental, vision and life insurance. Supplemental insurances offered to employees are elective plans; employees are held 100% accountable for any costs through a payroll deduction.

**Retirement:** The City's provides a retirement plan to all eligible employees through Texas Municipal Retirement Systems (TMRS); the proposed budget incorporates a contribution rate increase from 3.20% to 3.34% by January 2019, and the city will continue to provide the same following investments:

Employee Deposit Rate:	5%
Municipal Ratio Match:	1 to 1
Vesting Service:	5 years
Retirement Eligible:	5 years at Age 60, or 20 years at Any Age
Death Benefit Eligible:	Employees and Retirees
Total Eligible Members:	12

### **Property Liability & Workers Compensation Insurance:**

The total coverage for property, liability and workers compensation insurance increased by a total of \$5,304 from previous year. Mainly due to two major vehicle accidents held in fault of the city, both accidents caused property damage to police vehicles as well as property and liability claim settlements to other parties; adding to the accidents was also a theft claim on a piece of mobile equipment located at the sewer plant, which resulted in a \$3,577 increase on property and liability insurance from previous year. The increase of \$1,727 in workers compensation insurance is factored into the total coverage cost.

### **Capital Improvements Program:**

The city has recently established a capital improvements program to provide guidance of making reasonable and diligent efforts to improve the city's water supply, water systems, treatment and distribution facilities; wastewater systems, collection, treatment and distribution facilities; storm water systems, drainage and flood control facilities; street improvements to include sidewalks and lighting improvements; municipal buildings and facilities; parks and recreational facilities, municipal equipment and operations; patrol vehicles, utility vehicles, light or heavy machinery, tools, computer technology and software programs used for municipal operations.

The City's Comprehensive Master Plan grant project is currently in its final phases nearing completion. Subcommittees comprised of Councilmembers, Staff, Municipal Development Directors, along with Langford Community Management and M&S Engineering, drafted short and long-range goals and objectives for the City of Natalia. Upon review of the drafts, City Council believed it was in the city's best interest to obtain quotes for manual-read water meters rather than digital water meters; quotes ranged from \$60,000-\$80,000 for purchase of equipment and installation. City Council will review and consider the water-meter replacement project at the August regular city council meeting; however, this year's proposed budget factors in a utility fund expense of \$70,000, with \$35,000 or ½ cost of the projects expense being funded from capital reserves. The completion of this project is aimed for the beginning of Fiscal Year 2018-19; this project is intended to reduce the percentage of water loss whilst increasing revenues in generation of recovered water through meter accuracy.

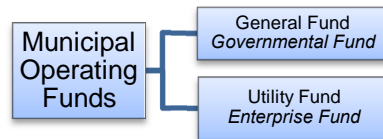
The Comprehensive Master Plan also suggests the City set-aside a restricted amount of funds annually to support Water, Sewer, Streets and Drainage; being noted as \$50,000 for Water, \$50,000 for Sewer, \$50,000 for Streets, and \$50,000 for Drainage. The implementation of this suggestion would increase General Fund expenses by \$100,000 and Utility Fund expenses by \$100,000; during this time, these restricted allocations cannot be supported through current revenue operations. However, this target provides City Council an insight of what to consider when preparing our annual budget forecasts.

*Respectfully Written by Lisa S. Hernandez, City Administrator/Secretary, TRMC*



## BUDGETING FINANCIAL STRUCTURE

The City's operating budget is an annual financial accounting of a plan prepared by the Chief Finance Officer (City Administrator) to forecast the operational revenues and expenses of the City for the succeeding fiscal year. The Chief Finance Officer shall use prudent revenue and expenditure assumptions for the development of the financial forecast and budgeting for all municipal funds. Proposed budgets shall be conservative and realistic to the nature of the city's operations, and shall not operate in the deficit. The City's annual operating budget consists of two major funds, the General Fund (*Governmental Fund*) and the Utility Fund (*Enterprise Fund*).



The **General Fund** (Governmental Fund) is the general operating fund of the City. It accounts for all financial resources and transactions, except those required or dedicatedly accounted in another fund of the City. Generally, revenues accounted for in the general fund are produced by taxes, sales and use, franchise, property assessment, or municipal fines and fees; and those revenues fund the municipal expenses of general administration, police services, streets and park maintenance, and municipal office facilities.

The **Utility Fund** (Enterprise Fund) primarily accounts for user fees that generally generate their own revenues based on user-services provided and support the expenditures related to the maintenance and operations of the user-services facilities and infrastructures. The revenues accounted for in the utility fund are produced by citizen use of water, sewer and garbage services; and those revenues fund the enterprise expenses of utility personnel, water services, sewer services, garbage services, facility and infrastructure maintenance and operations.

The City maintains other municipal fund accounts for specific purposes and projects, and each fund shall sustain a positive fund balance, sufficient to cover any debt, allocation or dedication of the funds use.

The **Debt Service Fund** (*Interest & Sinking Fund*) is a fund utilized to pay off obligated principal and interest debts on monies borrowed by the municipality.

The **General Fund Contingency** is funds reserved for capital purchases or operation shortfalls due to unforeseen cost increases, unanticipated revenue losses or unanticipated governmental fund expenses.

The **Utility Capital Reserves Fund** is funds reserved for capital purchases, capital improvements, capital debt, or operation shortfalls due to unforeseen cost increases, unanticipated revenue losses or unanticipated enterprise fund expenses, acquired from fees charged to utility service customers including the most recent adoption of the Capital Improvements Program Fee (CIP Fee).

The **Municipal Court Reserves Fund** is funds reserved for court technology expenditures or building security expenditures that are generated by a fee charged to municipal court fines for the same purpose.

The **Grant Fund** is funds set aside for projects award through state or federal agencies, and required to be kept in separate accounts for the purpose of accurately recording a project and its construction costs; such funds shall maintain a positive balance to sufficiently cover the project(s) authorized. Any matching funds shall also be deposited into this fund, to ensure restricted use.

The **Short-Lived Asset Fund** is funds reserved annually, as determined in mandatory compliance for the receipt of federal funds, for the life of a loan to pay for repairs and/or replacements of major system assets specifically improved through federal funding programs issued.

**CITY OF NATALIA**  
**General Fund Budget**  
Revenue & Expenses

Account Number	Description	FY 2016-2017 YTD Actuals 9/30/2017	FY 2017-2018 Adopted Budget	FY 2017-2018 YTD Actuals 8/13/2018	FY 2018-2019 Budget Assumptions
<b>GENERAL FUND</b>					
10-00-40000	Property Tax	\$ 226,458.79	\$ 233,000.00	\$ 223,474.02	\$ 248,000.00
10-00-40001	I&S Bond Payment	\$ 33,703.49	\$ 30,004.00	\$ 44,177.04	\$ 30,000.00
10-00-40100	Penalties & Interest	\$ 15,446.87	\$ 12,500.00	\$ 6,580.41	\$ 13,000.00
10-00-40110	Delinquent Ad Valorem Tax	\$ 18,462.22	\$ 15,000.00	\$ 5,242.54	\$ 15,000.00
10-00-40120	Franchise Fees	\$ 42,289.10	\$ 47,000.00	\$ 33,467.57	\$ 47,000.00
10-00-40130	Sales Tax	\$ 141,602.41	\$ 148,000.00	\$ 114,800.56	\$ 143,000.00
10-00-40300	Variance/SUP Fees	\$ 200.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00
10-00-40500	Excess Proceeds	\$ -	\$ -	\$ -	\$ -
10-00-40600	Court Fines & Fees	\$ 47,095.88	\$ 40,000.00	\$ 31,675.39	\$ 43,000.00
10-00-40700	SRO - NISD Prorata Share	\$ 31,070.50	\$ 30,000.00	\$ 28,564.62	\$ 32,500.00
10-00-40800	Animal Control	\$ 220.00	\$ 300.00	\$ 70.00	\$ 100.00
10-00-42000	Misc. Revenue - NSF, Other Fees	\$ 7,201.58	\$ 750.00	\$ 479.13	\$ 500.00
10-00-42500	Sale of Assets	\$ 1,741.82	\$ -	\$ -	\$ -
10-00-42800	Interest Income	\$ 40.96	\$ 50.00	\$ -	\$ 50.00
10-00-42900	Ball Field Reimbursements	\$ -	\$ -	\$ 6,159.50	\$ 6,500.00
	<b>General Revenue</b>	<b>\$ 565,533.62</b>	<b>\$ 557,104.00</b>	<b>\$ 495,690.78</b>	<b>\$ 579,650.00</b>
10-05-55100	Transfer In from Utility Fund	\$ -	\$ -	\$ -	\$ -
10-05-55200	Transfer In from I&S Debt Service	\$ -	\$ -	\$ -	\$ -
10-05-55300	Transfer In from GF Reserves	\$ 4,083.42	\$ -	\$ 195.00	\$ 8,576.00
10-05-55400	Transfer In from UT Reserves	\$ -	\$ -	\$ 1,697.15	\$ -
10-05-55500	Transfer In from MC Reserves	\$ 4,300.00	\$ -	\$ -	\$ -
	<b>Transfer In - Revenue</b>	<b>\$ 8,383.42</b>	<b>\$ -</b>	<b>\$ 1,892.15</b>	<b>\$ 8,576.00</b>
	<b>Total Revenue:</b>	<b>\$ 573,917.04</b>	<b>\$ 557,104.00</b>	<b>\$ 497,582.93</b>	<b>\$ 588,226.00</b>

**Transfers Out:**

Account Number	Description	FY 2016-2017 YTD Actuals 9/30/2017	FY 2017-2018 Adopted Budget	FY 2017-2018 YTD Actuals 8/07/2018	FY 2018-2019 Budget Assumptions
<b>GENERAL FUND</b>					
10-05-56100	Transfer Out to Utility Fund	\$ -	\$ -	\$ -	\$ -
10-05-56200	Transfer Out to I&S Debt Service	\$ 27,763.25	\$ 30,004.00	\$ 44,065.16	\$ 30,000.00
10-05-56300	Transfer Out to GF Reserves	\$ 8,750.00	\$ 18,740.00	\$ 18,740.00	\$ -
10-05-56400	Transfer Out to UT Reserves	\$ -	\$ -	\$ -	\$ -
10-05-56500	Transfer Out to MC Reserves	\$ -	\$ -	\$ 787.49	\$ -
	<b>Transfer Out - Expense</b>	<b>\$ 36,513.25</b>	<b>\$ 48,744.00</b>	<b>\$ 63,592.65</b>	<b>\$ 30,000.00</b>

**Administration:**

Account Number	Description	FY 2016-2017 YTD Actuals 9/30/2017	FY 2017-2018 Adopted Budget	FY 2017-2018 YTD Actuals 8/13/2018	FY 2018-2019 Budget Assumptions
10-10-60000	Other / Misc. Expenses	\$ 863.99	\$ 750.00	\$ 413.84	\$ 750.00
10-10-60100	Grant Oversight Fees	\$ -	\$ -	\$ -	\$ 12,500.00
10-10-62500	Audit Fees & Accounting Services	\$ 6,500.00	\$ 6,250.00	\$ 6,250.00	\$ 6,750.00
10-10-62700	Codification	\$ 395.00	\$ 1,310.00	\$ 1,144.93	\$ 1,000.00
10-10-63000	Legal Fees	\$ 1,508.43	\$ 3,000.00	\$ 600.50	\$ 2,500.00
10-10-63050	Engineering Fees	\$ -	\$ 3,000.00	\$ 2,062.12	\$ 5,000.00
10-10-63100	Election Expenses	\$ -	\$ -	\$ -	\$ 10,000.00
10-10-63200	Appraisal District Fees - Medina County	\$ 5,442.21	\$ 5,500.00	\$ 4,117.03	\$ 5,950.00
10-10-63600	Property Tax Collection Fees - Medina Co	\$ 1,260.00	\$ 1,300.00	\$ 1,250.20	\$ 1,400.00
10-10-65600	Office Supplies & Expenses	\$ 1,864.20	\$ 2,097.23	\$ 1,797.85	\$ 1,025.00
10-10-65605	Kitchen, Restroom & Cleaning Supplies	\$ -	\$ 500.00	\$ 413.85	\$ 500.00
10-10-65610	Computer Software & Technology	\$ 8,150.35	\$ 3,350.00	\$ 2,959.95	\$ 1,725.00
10-10-65700	Memberships, Dues & Subscriptions	\$ 951.00	\$ 1,511.50	\$ 1,511.50	\$ 1,750.00
10-10-66400	Electricity - Facilities & Buildings	\$ 10,605.87	\$ 5,000.00	\$ 4,777.88	\$ 6,500.00
10-10-66401	Electricity - Street Lights	\$ 5,225.27	\$ 10,000.00	\$ 7,405.66	\$ 10,000.00
10-10-66402	Electricity - Ball Fields & Parks	\$ 3,522.00	\$ 600.00	\$ 128.36	\$ 600.00
10-10-66510	Telephone/Internet	\$ 4,624.91	\$ 4,500.00	\$ 4,202.84	\$ 4,875.00
10-10-67100	Postage & Shipping Fees	\$ 906.71	\$ 500.00	\$ 573.15	\$ 750.00
10-10-67530	Contract Labor & Outsourced Expenses	\$ 220.00	\$ 2,000.00	\$ 478.43	\$ 3,000.00
10-10-68400	Street Repair & Maintenance	\$ 6,041.09	\$ 14,500.00	\$ 7,016.48	\$ 11,000.00
10-10-68410	Street Improvement Projects	\$ -	\$ -	\$ -	\$ -
10-10-68540	Equipment Purchases	\$ -	\$ 200.00	\$ -	\$ 200.00
10-10-68545	Equipment R&M	\$ -	\$ 100.00	\$ 23.14	\$ 100.00
10-10-68555	Equipment Leases & Rental Fees	\$ -	\$ -	\$ -	\$ 500.00
10-10-68615	Capital Purchases-Notes Payable	\$ -	\$ -	\$ -	\$ -
10-10-68625	USTI Reporting Software	\$ -	\$ -	\$ -	\$ 1,300.00
10-10-68635	Annual Events/Special Projects	\$ 359.00	\$ 1,341.27	\$ 1,341.27	\$ 2,000.00
10-10-68650	Library Expenses	\$ 2,525.59	\$ 3,000.00	\$ 1,988.75	\$ 3,000.00
10-10-68715	Fuel - Vehicles & Equipment	\$ 2,243.64	\$ 500.00	\$ 151.70	\$ 500.00
10-10-68800	R&M Buildings & Facilities	\$ 2,881.94	\$ 5,450.00	\$ 5,680.10	\$ 7,000.00
10-10-68810	Security System Alarms	\$ -	\$ -	\$ -	\$ -
10-10-68830	I-INFO Call-Out Notification System	\$ 150.00	\$ 75.00	\$ 75.00	\$ 75.00
10-10-68840	Website Host & Support Fees	\$ -	\$ -	\$ 170.02	\$ 200.00
10-10-69000	Printing & Copy Expenses	\$ 136.23	\$ 700.00	\$ 55.87	\$ 250.00
10-10-69300	Contribution In-Aid/Program Assistance	\$ -	\$ 2,490.00	\$ 2,490.00	\$ 3,000.00
10-10-69450	Annexation & Survey Fees	\$ -	\$ -	\$ -	\$ -
10-10-69460	Records Management Fees	\$ -	\$ 250.00	\$ 190.92	\$ 250.00
10-10-69470	Parks & Ball Field R&M Expenses	\$ 37.27	\$ 500.00	\$ 66.53	\$ 500.00
10-10-69475	NLL Reimbursable Expenses	\$ -	\$ -	\$ 5,596.43	\$ 6,500.00
10-10-69500	Ads & Legal Publications	\$ 953.75	\$ 1,450.00	\$ 1,373.00	\$ 1,000.00
10-10-70000	Conferences, Mtgs & Training	\$ 1,512.94	\$ 1,500.00	\$ 1,383.05	\$ 1,500.00
10-10-70100	Uniform Services & Expenses	\$ -	\$ 765.00	\$ 720.15	\$ 1,000.00
10-10-70200	ADP Payroll Outsource Fees	\$ 1,156.43	\$ 1,250.00	\$ 638.41	\$ 1,300.00
10-10-70500	Group Health Insurance	\$ 13,524.24	\$ 15,425.00	\$ 10,989.27	\$ 11,920.00
10-10-70600	General Liability Insurance - TML	\$ 4,029.12	\$ 3,160.00	\$ 2,687.41	\$ 3,527.00
10-10-70700	Workers Comp Insurance - TML	\$ 687.60	\$ 200.00	\$ 162.14	\$ 152.00
10-10-72000	Wages/Salaries	\$ 72,776.53	\$ 75,000.00	\$ 62,960.75	\$ 73,000.00
10-10-72050	Payroll Taxes	\$ 5,113.94	\$ 5,835.00	\$ 4,351.48	\$ 5,150.00
10-10-72100	TWC Unemployment Taxes	\$ 480.00	\$ 500.00	\$ 291.09	\$ 500.00
10-10-72500	TMRS Retirement	\$ 1,768.60	\$ 2,220.00	\$ 1,517.57	\$ 2,000.00
10-10-89300	Bond Payment - Principal	\$ -	\$ -	\$ -	\$ -
10-10-89310	Bond Payment - Interest	\$ -	\$ -	\$ -	\$ -
10-10-89330	Banking & Financing Service Fees	\$ -	\$ -	\$ -	\$ -
<b>Administration Expenses</b>		<b>\$ 168,417.85</b>	<b>\$ 187,580.00</b>	<b>\$ 152,008.62</b>	<b>\$ 213,999.00</b>

**Municipal Court:**

Account Number	Description	FY 2016-2017 YTD Actuals 9/30/2017	FY 2017-2018 Adopted Budget	FY 2017-2018 YTD Actuals 8/13/2018	FY 2018-2019 Budget Assumptions
10-15-63300	Court Fines & Fees - State Portion	\$ 15,631.63	\$ 10,000.00	\$ 8,685.26	\$ 10,000.00
10-15-63400	Collection Agency Fees	\$ -	\$ -	\$ -	\$ 500.00
10-15-65610	Computer Software & Technology	\$ 4,300.00	\$ 550.00	\$ 507.65	\$ 250.00
10-15-65700	Memberships, Dues & Subscriptions	\$ -	\$ 300.00	\$ 95.94	\$ 300.00
10-15-66100	Municipal Court Contractual Expenses	\$ 6,088.90	\$ 6,000.00	\$ 4,325.00	\$ 6,000.00
10-15-66150	Municipal Court Other Expenses	\$ -	\$ 500.00	\$ 429.78	\$ 500.00
10-15-68625	USTI Reporting Software	\$ -	\$ -	\$ -	\$ 600.00
10-15-70000	Conferences, Mtgs & Training	\$ -	\$ 1,000.00	\$ 599.93	\$ 750.00
<b>Court Expenses</b>		<b>\$ 26,020.53</b>	<b>\$ 18,350.00</b>	<b>\$ 14,643.56</b>	<b>\$ 18,900.00</b>

**Code Compliance:**

Account Number	Description	FY 2016-2017 YTD Actuals 9/30/2017	FY 2017-2018 Adopted Budget	FY 2017-2018 YTD Actuals 8/07/2018	FY 2018-2019 Budget Assumptions
10-17-60000	Other / Misc. Expenses	\$ 106.93	\$ -	\$ -	\$ 200.00
10-17-65610	Computer Software & Technology	\$ -	\$ -	\$ -	\$ -
10-17-65700	Memberships, Dues & Subscriptions	\$ -	\$ -	\$ -	\$ -
10-17-67100	Postage & Shipping Fees	\$ -	\$ 250.00	\$ 25.00	\$ 500.00
10-17-67520	Animal Control Expenses	\$ 206.09	\$ 350.00	\$ 3.72	\$ 250.00
10-17-67530	Contract Labor & Outsourced Expenses	\$ -	\$ -	\$ -	\$ -
10-17-68540	Equipment Purchases	\$ -	\$ 200.00	\$ -	\$ 400.00
10-17-68545	Equipment R&M	\$ -	\$ 100.00	\$ -	\$ 250.00
10-17-68550	Vehicle R&M	\$ 683.60	\$ 2,000.00	\$ 2,103.87	\$ 1,000.00
10-17-68615	Capital Purchases-Notes Payable	\$ -	\$ -	\$ -	\$ 5,582.00
10-17-68715	Fuel - Vehicles & Equipment	\$ -	\$ 1,700.00	\$ 763.16	\$ 1,000.00
10-17-69000	Printing & Copy Expenses	\$ -	\$ -	\$ -	\$ 300.00
10-17-69500	Ads & Legal Publications	\$ -	\$ 250.00	\$ 192.00	\$ 250.00
10-17-70000	Conferences, Mtgs & Training	\$ -	\$ 1,500.00	\$ 1,252.36	\$ 750.00
10-17-70100	Uniform Services & Expenses	\$ 563.74	\$ 550.00	\$ 88.16	\$ 250.00
<b>Code Compliance Expenses</b>		<b>\$ 1,560.36</b>	<b>\$ 6,900.00</b>	<b>\$ 4,428.27</b>	<b>\$ 10,732.00</b>

**Police Department:**

Account Number	Description	FY 2016-2017 YTD Actuals 9/30/2017	FY 2017-2018 Adopted Budget	FY 2017-2018 YTD Actuals 8/13/2018	FY 2018-2019 Budget Assumptions
10-20-60000	Other / Misc. Expenses	\$ 70.25	\$ 400.00	\$ 343.26	\$ 400.00
10-20-60100	Grant Oversight Fees	\$ -	\$ -	\$ -	\$ -
10-20-63000	Legal Fees	\$ -	\$ -	\$ -	\$ -
10-20-65600	Office Supplies & Expenses	\$ 2,531.50	\$ 1,465.00	\$ 669.81	\$ 750.00
10-20-65605	Kitchen, Restroom & Cleaning Supplies	\$ -	\$ 500.00	\$ 550.06	\$ 500.00
10-20-65610	Computer Software & Technology	\$ -	\$ 1,925.00	\$ 1,804.56	\$ 1,500.00
10-20-65700	Memberships, Dues & Subscriptions	\$ -	\$ 500.00	\$ 361.00	\$ 500.00
10-20-66400	Electricity - Facilities & Buildings	\$ 3,051.45	\$ 3,500.00	\$ 1,870.53	\$ 3,000.00
10-20-66510	Telephone/Internet	\$ 11,690.61	\$ 11,260.00	\$ 9,413.87	\$ 11,500.00
10-20-67100	Postage & Shipping Fees	\$ -	\$ 200.00	\$ 60.00	\$ 200.00
10-20-67530	Contract Labor & Outsourced Expenses	\$ -	\$ 500.00	\$ 367.94	\$ 500.00
10-20-67900	Restitution/Claim Payout	\$ 42,161.07	\$ -	\$ -	\$ -
10-20-68535	Vehicle Purchases	\$ -	\$ -	\$ -	\$ -
10-20-68540	Equipment Purchases	\$ -	\$ -	\$ -	\$ -
10-20-68545	Equipment R&M	\$ 381.38	\$ 100.00	\$ 15.00	\$ 500.00
10-20-68550	Vehicle R&M	\$ 8,946.38	\$ 3,000.00	\$ 2,424.15	\$ 3,000.00
10-20-68555	Equipment Leases & Rental Fees	\$ -	\$ -	\$ -	\$ 1,450.00
10-20-68625	CopSync & Reporting Software	\$ 5,160.00	\$ 5,300.00	\$ 3,969.00	\$ 5,300.00
10-20-68630	Police Performance & Operations	\$ 1,483.37	\$ 3,500.00	\$ 3,247.98	\$ 4,300.00
10-20-68631	Evidence & Investigation Fees	\$ 494.00	\$ 750.00	\$ 500.29	\$ 500.00
10-20-68634	Emergency Siren	\$ 148.03	\$ 175.00	\$ 105.91	\$ 175.00
10-20-68715	Fuel - Vehicles & Equipment	\$ 9,144.05	\$ 8,500.00	\$ 8,513.54	\$ 8,000.00
10-20-68800	R&M Buildings & Facilities	\$ 141.62	\$ 1,000.00	\$ 935.51	\$ 3,000.00
10-20-68810	Security System Alarms	\$ -	\$ -	\$ -	\$ -
10-20-68820	Police Security Contractual Services	\$ -	\$ -	\$ -	\$ -
10-20-69000	Printing & Copy Expenses	\$ -	\$ -	\$ -	\$ -
10-20-69250	Permits & Licenses	\$ -	\$ -	\$ -	\$ -
10-20-69500	Ads & Legal Publications	\$ -	\$ 200.00	\$ 136.00	\$ 200.00
10-20-70000	Conferences, Mtgs & Training	\$ 450.00	\$ 575.00	\$ 153.00	\$ 1,500.00
10-20-70100	Uniform Services & Expenses	\$ 954.90	\$ 1,000.00	\$ 805.74	\$ 1,000.00
10-20-70200	ADP Payroll Outsource Fees	\$ 1,156.36	\$ 1,250.00	\$ 1,039.21	\$ 1,300.00
10-20-70500	Group Health Insurance	\$ 24,773.32	\$ 37,000.00	\$ 31,119.07	\$ 44,150.00
10-20-70600	General Liability Insurance - TML	\$ 6,885.13	\$ 8,900.00	\$ 7,923.35	\$ 9,650.00
10-20-70700	Workers Comp Insurance - TML	\$ 5,421.36	\$ 4,850.00	\$ 4,400.66	\$ 5,770.00
10-20-72000	Wages/Salaries	\$ 140,456.48	\$ 178,000.00	\$ 152,525.43	\$ 184,500.00
10-20-72050	Payroll Taxes	\$ 9,815.30	\$ 14,000.00	\$ 10,913.68	\$ 14,150.00
10-20-72100	TWC Unemployment Taxes	\$ 888.36	\$ 1,425.00	\$ 968.52	\$ 1,400.00
10-20-72500	TMRS Retirement	\$ 3,701.57	\$ 5,755.00	\$ 4,248.09	\$ 5,900.00
10-20-89330	Banking & Financing Service Fees	\$ -	\$ -	\$ -	\$ -
10-20-95030	Towing & Wrecker Expenses	\$ -	\$ -	\$ -	\$ -
10-20-95040	Impound Services & Fees	\$ -	\$ -	\$ -	\$ -
10-20-95050	Auction Services & Fees	\$ -	\$ -	\$ -	\$ -
<b>Police Expenses</b>		<b>\$ 279,906.49</b>	<b>\$ 295,530.00</b>	<b>\$ 249,385.16</b>	<b>\$ 314,595.00</b>

**Total Revenues over Expenses:**

Total Revenue:	\$ 573,917.04	\$ 557,104.00	\$ 497,582.93	\$ 588,226.00
Total Expenses:	\$ 512,418.48	\$ 557,104.00	\$ 484,058.26	\$ 588,226.00
<b>GENERAL FUND INCOME/LOSS (+/-)</b>	<b>\$ 61,498.56</b>	<b>\$ -</b>	<b>\$ 13,524.67</b>	<b>\$ -</b>

**CITY OF NATALIA**  
**Utility Fund Budget**  
Revenue & Expenses

Account Number	Description	FY 2016-2017 YTD Actuals 9/30/2017	FY 2017-2018 Adopted Budget	FY 2017-2018 YTD Actuals 8/13/2018	FY 2018-2019 Budget Assumptions
<b>UTILITY FUND</b>					
20-00-42000	Misc. Revenue - NSF, Other Fees	\$ 5,335.90	\$ 2,000.00	\$ 460.29	\$ 1,000.00
20-00-42500	Sale of Assets	\$ -	\$ -	\$ -	\$ -
20-00-42800	Interest Income	\$ 51.95	\$ 40.00	\$ -	\$ 50.00
20-00-43000	Water Revenue	\$ 242,507.30	\$ 290,000.00	\$ 252,936.56	\$ 311,665.00
20-00-43205	CIP Fee - Capital Improvement Program	\$ 26,182.68	\$ 26,000.00	\$ 22,606.60	\$ 26,300.00
20-00-43210	Utility Billing Late Fees	\$ 13,347.49	\$ 13,000.00	\$ 9,677.29	\$ 14,000.00
20-00-43220	Sewer Revenue	\$ 150,560.37	\$ 190,000.00	\$ 169,625.99	\$ 208,882.00
20-00-43230	Reconnection-Nonpayment Fees	\$ 17,465.00	\$ 20,000.00	\$ 19,842.08	\$ 20,000.00
20-00-43240	Water & Sewer Taps	\$ -	\$ 13,000.00	\$ 10,940.00	\$ 14,000.00
20-00-43250	Carrizo Well	\$ 8,083.82	\$ 8,000.00	\$ 6,792.60	\$ 8,000.00
20-00-43260	EAA Collection Fees	\$ 31,859.69	\$ 32,000.00	\$ 28,291.64	\$ 33,000.00
20-00-43270	Garbage Service Fees	\$ 137,838.38	\$ 140,000.00	\$ 125,040.58	\$ 150,000.00
20-00-43275	Garbage Franchise Fees	\$ 6,406.72	\$ 6,100.00	\$ 4,962.64	\$ 7,500.00
20-00-43280	Building Permits	\$ 4,726.65	\$ 4,000.00	\$ 4,235.45	\$ 5,000.00
20-00-43285	Building Inspection Fees	\$ 6,817.27	\$ 9,000.00	\$ 8,330.53	\$ 10,000.00
20-00-43290	Food/Health Inspection Fees	\$ 1,325.00	\$ 5,000.00	\$ 4,690.00	\$ 5,000.00
20-00-43310	Bulk Water Sales - Potable/NonPotable	\$ 30.00	\$ -	\$ -	\$ -
20-00-43350	Library Donations Collected		\$ -	\$ 90.00	\$ -
20-00-43400	Utility Customer Deposits		\$ -	\$ 3,319.65	\$ -
	<b>Utility Revenue</b>	<b>\$ 652,538.22</b>	<b>\$ 758,140.00</b>	<b>\$ 671,841.90</b>	<b>\$ 814,397.00</b>
20-05-55000	Transfer In from General Fund		\$ -	\$ -	\$ -
20-05-55200	Transfer In from I&S Debt Service Fund	\$ 24,263.25	\$ 30,004.00	\$ 30,004.00	\$ 29,609.00
20-05-55300	Transfer In from GF Reserves	\$ -	\$ -	\$ 45.00	\$ -
20-05-55400	Transfer In from UT Reserves		\$ 18,500.00	\$ 18,500.00	\$ 25,000.00
	<b>Transfer In - Revenue</b>	<b>\$ 24,263.25</b>	<b>\$ 48,504.00</b>	<b>\$ 48,549.00</b>	<b>\$ 54,609.00</b>
<hr/>					
	Total Revenue:	\$ 676,801.47	\$ 806,644.00	\$ 720,390.90	\$ 869,006.00

**Transfers Out:**

Account Number	Description	FY 2016-2017 YTD Actuals 9/30/2017	FY 2017-2018 Adopted Budget	FY 2017-2018 YTD Actuals 8/13/2018	FY 2018-2019 Budget Assumptions
<b>UTILITY FUND</b>					
20-05-56000	Transfer Out to General Fund	\$ -	\$ -	\$ -	\$ -
20-05-56200	Transfer Out to I&S Debt Service Fund	\$ -	\$ -	\$ -	\$ -
20-05-56300	Transfer Out to GF Reserves	\$ -	\$ -	\$ -	\$ -
20-05-56400	Transfer Out to UT Reserves	\$ 26,268.50	\$ 19,572.00	\$ 21,741.82	\$ -
	<b>Transfer Out - Expense</b>	<b>\$ 26,268.50</b>	<b>\$ 19,572.00</b>	<b>\$ 21,741.82</b>	<b>\$ -</b>



**Water Department:**

Account Number	Description	FY 2016-2017 YTD Actuals 9/30/2017	FY 2017-2018 Adopted Budget	FY 2017-2018 YTD Actuals 8/13/2018	FY 2018-2019 Budget Assumptions
20-50-56450	Short-Lived Assets - Water	\$ -	\$ 8,367.00	\$ 8,367.00	\$ 8,367.00
20-50-60000	Other / Misc. Expenses	\$ 831.13	\$ 450.00	\$ 384.65	\$ 750.00
20-50-60100	Grant Oversight Fees	\$ -	\$ -	\$ -	\$ 12,500.00
20-50-62500	Audit Fees & Accounting Services	\$ 6,500.00	\$ 6,250.00	\$ 6,250.00	\$ 6,750.00
20-50-62700	Codification	\$ -	\$ 1,310.00	\$ 749.93	\$ 1,328.00
20-50-63000	Legal Fees	\$ 1,862.20	\$ 2,500.00	\$ 1,957.43	\$ 2,100.00
20-50-63050	Engineering Fees	\$ 7,308.75	\$ 6,000.00	\$ 3,500.00	\$ 5,000.00
20-50-63400	Collection Agency Fees	\$ -	\$ -	\$ -	\$ -
20-50-63700	Building Inspection Services	\$ 6,832.07	\$ 7,000.00	\$ 6,492.58	\$ 4,000.00
20-50-63800	Health Inspection Services	\$ 2,225.00	\$ 2,600.00	\$ 2,355.00	\$ 2,000.00
20-50-65600	Office Supplies & Expenses	\$ 1,069.90	\$ 1,000.00	\$ 821.36	\$ 1,250.00
20-50-65605	Kitchen, Restroom & Cleaning Supplies	\$ -	\$ 450.00	\$ 365.88	\$ 500.00
20-50-65610	Computer Software & Technology	\$ 966.68	\$ 1,550.00	\$ 1,307.04	\$ 1,050.00
20-50-65700	Memberships, Dues & Subscriptions	\$ 1,119.00	\$ 1,185.00	\$ 730.00	\$ 1,300.00
20-50-66400	Electricity - Facilities & Buildings	\$ 20,173.49	\$ 11,000.00	\$ 6,131.97	\$ 10,000.00
20-50-66401	Electricity - Street Lights	\$ 19,957.51	\$ 24,000.00	\$ 20,967.48	\$ 23,000.00
20-50-66510	Telephone/Internet	\$ 2,779.57	\$ 2,500.00	\$ 2,248.17	\$ 3,000.00
20-50-67100	Postage & Shipping Fees	\$ 1,324.03	\$ 1,500.00	\$ 1,035.00	\$ 1,500.00
20-50-67530	Contract Labor & Outsourced Expenses	\$ 4,131.00	\$ 1,500.00	\$ 551.75	\$ 1,500.00
20-50-68500	Water System R&M	\$ 14,552.47	\$ 27,000.00	\$ 26,821.85	\$ 25,000.00
20-50-68520	Chemicals & Treatment	\$ 1,979.89	\$ 2,300.00	\$ 1,784.79	\$ 2,000.00
20-50-68530	Quality Control - Lab Tests/Samples	\$ 7,956.28	\$ 2,300.00	\$ 1,790.14	\$ 2,500.00
20-50-68535	Vehicle Purchases	\$ -	\$ -	\$ -	\$ -
20-50-68540	Equipment Purchases	\$ 6,537.79	\$ 500.00	\$ 401.02	\$ 3,500.00
20-50-68545	Equipment R&M	\$ -	\$ 1,250.00	\$ 1,230.33	\$ 1,000.00
20-50-68550	Vehicle R&M	\$ 4,515.11	\$ 6,000.00	\$ 4,658.63	\$ 4,000.00
20-50-68555	Equipment Lease & Rental Fees	\$ -	\$ -	\$ -	\$ 500.00
20-50-68610	Capital Asset/Special Project Expense	\$ -	\$ 18,500.00	\$ 11,136.05	\$ 70,000.00
20-50-68615	Capital Purchases-Notes Payable	\$ 13,246.72	\$ 13,247.00	\$ 13,246.72	\$ 24,410.00
20-50-68625	USTI Reporting Software	\$ -	\$ -	\$ -	\$ 700.00
20-50-68715	Fuel - Vehicles & Equipment	\$ 5,049.35	\$ 5,000.00	\$ 5,363.73	\$ 6,000.00
20-50-68800	R&M Buildings & Facilities	\$ -	\$ 2,500.00	\$ 1,759.56	\$ 7,000.00
20-50-68810	Security System Alarms	\$ -	\$ -	\$ -	\$ -
20-50-68820	Wells Radio Monitor System	\$ -	\$ -	\$ -	\$ 1,150.00
20-50-68830	I-INFO Call-Out Notification System	\$ -	\$ 75.00	\$ 75.00	\$ 75.00
20-50-68840	Website Host & Support Fees	\$ -	\$ -	\$ -	\$ -
20-50-69000	Printing & Copy Expenses	\$ 66.50	\$ 200.00	\$ 55.86	\$ 500.00
20-50-69100	Garbage Services - Residential	\$ 105,540.54	\$ 102,000.00	\$ 84,266.48	\$ 116,400.00
20-50-69110	Garbage Services - Commercial	\$ 17,572.13	\$ 17,000.00	\$ 15,750.96	\$ 25,600.00
20-50-69250	Permits & Licenses	\$ 1,462.65	\$ 1,500.00	\$ 1,506.75	\$ 1,750.00
20-50-69260	Edwards Aquifer Fees	\$ 31,220.28	\$ 27,450.00	\$ 22,233.16	\$ 27,500.00
20-50-69440	Acre -feet Water Lease / Purchase	\$ 10,360.25	\$ -	\$ -	\$ -
20-50-69450	Annexation & Survey Fees	\$ -	\$ -	\$ -	\$ -
20-50-69460	Records Management Fees	\$ -	\$ 250.00	\$ 227.78	\$ 250.00
20-50-69500	Ads & Legal Publications	\$ 912.25	\$ 750.00	\$ 1,120.00	\$ 1,000.00
20-50-69550	Sales Tax Discounts	\$ (56.37)	\$ (60.00)	\$ (49.48)	\$ (60.00)
20-50-70000	Conferences, Mtgs & Training	\$ 66.93	\$ 750.00	\$ 159.50	\$ 750.00
20-50-70100	Uniform Services & Expenses	\$ 1,955.79	\$ 1,780.00	\$ 1,825.59	\$ 2,000.00
20-50-70200	ADP Payroll Outsource Fees	\$ 1,156.47	\$ 1,250.00	\$ 1,250.00	\$ 1,300.00
20-50-70500	Group Health Insurance	\$ 32,913.72	\$ 46,650.00	\$ 37,614.68	\$ 49,890.00
20-50-70600	General Liability Insurance - TML	\$ 3,735.75	\$ 3,975.00	\$ 3,779.57	\$ 4,210.00
20-50-70700	Workers Comp Insurance - TML	\$ 4,182.00	\$ 3,700.00	\$ 3,094.50	\$ 4,718.00
20-50-72000	Wages/Salaries	\$ 189,893.04	\$ 210,250.00	\$ 178,168.45	\$ 202,700.00
20-50-72050	Payroll Taxes	\$ 14,365.10	\$ 15,350.00	\$ 13,560.96	\$ 16,000.00
20-50-72100	TWC Unemployment Taxes	\$ 855.00	\$ 1,425.00	\$ 1,005.59	\$ 1,550.00
20-50-72500	TMRS Retirement	\$ 5,570.94	\$ 6,100.00	\$ 5,431.91	\$ 7,000.00
20-50-89300	Bond Payment - Principal	\$ 19,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
20-50-89310	Bond Payment - Interest	\$ -	\$ 10,004.00	\$ 5,097.00	\$ 9,609.00
20-50-89320	Other Principal & Interest Payments	\$ -	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00
20-50-89330	Banking & Financing Service Fees	\$ -	\$ -	\$ -	\$ -
<b>Water Expenses</b>		<b>\$ 571,690.91</b>	<b>\$ 657,158.00</b>	<b>\$ 557,582.32</b>	<b>\$ 755,397.00</b>



**Sewer Department:**

Account Number	Description	FY 2016-2017 YTD Actuals 9/30/2017	FY 2017-2018 Adopted Budget	FY 2017-2018 YTD Actuals 8/13/2018	FY 2018-2019 Budget Assumptions
20-55-56455	Short-Lived Assets - Sewer	\$ -	\$ 10,534.00	\$ 10,534.00	\$ 10,534.00
20-55-60000	Other / Misc. Expenses	\$ -	\$ 350.00	\$ 221.89	\$ 500.00
20-55-60100	Grant Oversight Fees	\$ -	\$ 13,750.00	\$ 13,750.00	\$ -
20-55-62500	Audit Fees & Accounting Services	\$ -	\$ -	\$ -	\$ -
20-55-62700	Codification	\$ -	\$ -	\$ -	\$ 1,325.00
20-55-63000	Legal Fees	\$ 1,794.20	\$ 2,000.00	\$ 1,890.20	\$ 2,100.00
20-55-63050	Engineering Fees	\$ -	\$ 3,500.00	\$ 3,108.75	\$ 5,000.00
20-55-65600	Office Supplies & Expenses	\$ 1,086.24	\$ 1,000.00	\$ 819.23	\$ 1,250.00
20-55-65605	Kitchen, Restroom & Cleaning Supplies	\$ -	\$ 450.00	\$ 342.62	\$ 500.00
20-55-65610	Computer Software & Technology	\$ 606.88	\$ 1,550.00	\$ 1,111.57	\$ 1,100.00
20-55-65700	Memberships, Dues & Subscriptions	\$ 134.00	\$ 500.00	\$ -	\$ 500.00
20-55-66400	Electricity - Facilities & Buildings	\$ 30,087.19	\$ 23,000.00	\$ 16,727.17	\$ 21,000.00
20-55-66510	Telephone/Internet	\$ 2,704.00	\$ 2,500.00	\$ 2,081.72	\$ 2,500.00
20-55-67100	Postage & Shipping Fees	\$ 1,213.40	\$ 1,500.00	\$ 1,035.00	\$ 1,500.00
20-55-67530	Contract Labor & Outsourced Expenses	\$ -	\$ -	\$ 83.43	\$ 1,500.00
20-55-68510	Sewer System R&M	\$ 18,777.73	\$ 15,000.00	\$ 13,806.00	\$ 17,000.00
20-55-68515	Sludge Removal	\$ 2,295.00	\$ 1,750.00	\$ 765.00	\$ 2,000.00
20-55-68520	Chemicals & Treatment	\$ 724.19	\$ 2,000.00	\$ 1,075.47	\$ 2,000.00
20-55-68530	Quality Control - Lab Tests/Samples	\$ 832.78	\$ 6,500.00	\$ 5,337.67	\$ 6,000.00
20-55-68535	Vehicle Purchases	\$ -	\$ -	\$ -	\$ -
20-55-68540	Equipment Purchases	\$ -	\$ -	\$ 201.04	\$ 3,000.00
20-55-68545	Equipment R&M	\$ 1,432.32	\$ 2,000.00	\$ 2,007.91	\$ 2,500.00
20-55-68550	Vehicle R&M	\$ 2,908.04	\$ 6,000.00	\$ 4,107.45	\$ 3,500.00
20-55-68555	Equipment Lease & Rental Fees	\$ -	\$ 1,500.00	\$ -	\$ 2,000.00
20-55-68625	USTI Reporting Software	\$ -	\$ -	\$ -	\$ 700.00
20-55-68715	Fuel - Vehicles & Equipment	\$ 5,071.82	\$ 6,000.00	\$ 5,320.30	\$ 6,000.00
20-55-68800	R&M Buildings & Facilities	\$ -	\$ 1,000.00	\$ 696.99	\$ 1,000.00
20-55-68810	Security System Alarms	\$ -	\$ -	\$ -	\$ -
20-55-69000	Printing & Copy Expenses	\$ -	\$ -	\$ -	\$ -
20-55-69250	Permits & Licenses	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,500.00
20-55-69500	Ads & Legal Publications	\$ 271.75	\$ 750.00	\$ 1,207.00	\$ 1,000.00
20-55-70000	Conferences, Mtgs & Training	\$ -	\$ 750.00	\$ 325.50	\$ 750.00
20-55-70100	Uniform Services & Expenses	\$ 1,934.22	\$ 1,780.00	\$ 1,825.40	\$ 2,350.00
20-55-89320	Other Principal & Interest Payments	\$ -	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00
<b>Sewer Expenses</b>		<b>\$ 73,123.76</b>	<b>\$ 129,914.00</b>	<b>\$ 112,631.31</b>	<b>\$ 123,609.00</b>

**Total Revenues over Expenses:**

Total Revenue:	\$ 676,801.47	\$ 806,644.00	\$ 720,390.90	\$ 879,006.00
Total Expenses:	\$ 671,083.17	\$ 806,644.00	\$ 691,955.45	\$ 879,006.00
<b>UTILITY FUND INCOME/LOSS (+/-)</b>	<b>\$ 5,718.30</b>	<b>\$ -</b>	<b>\$ 28,435.45</b>	<b>\$ -</b>

**CITY OF NATALIA  
OTHER FUNDS  
REVENUE & EXPENSES**

**DEBT SERVICE (I&S) FUND:**

Account Number	Description	FY 2016-2017 YTD Actuals 9/30/2017	FY 2017-2018 Current Budget	FY 2017-2018 YTD Actuals 8/13/2018	FY 2018-2019 Budget Assumptions
30-00-55000	Transfer In from General Fund	\$ -	\$ 30,004.00	\$ 44,065.16	\$ 29,609.00
	<b>Transfer In - Revenue</b>	<b>\$ -</b>	<b>\$ 30,004.00</b>	<b>\$ 44,065.16</b>	<b>\$ 29,609.00</b>
30-00-56100	Transfer Out to Utility Fund	\$ -	\$ 30,004.00	\$ 30,004.00	\$ 29,609.00
	<b>Transfer Out - Expense</b>	<b>\$ -</b>	<b>\$ 30,004.00</b>	<b>\$ 54,236.13</b>	<b>\$ 29,609.00</b>
<b>DEBT SERVICE FUND INCOME/LOSS (+/-)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ (10,170.97)</b>	<b>\$ -</b>

**RESTRICTED RESERVE FUNDS:**

Account Number	Description	FY 2016-2017 YTD Actuals 9/30/2017	FY 2017-2018 Adopted Budget	FY 2017-2018 YTD Actuals 8/13/2018	FY 2018-2019 Budget Assumptions
<b>Revenues</b>					
40	General Fund Reserves	\$ -	\$ 18,740.00	\$ 18,740.00	\$ 45.00
41	Municipal Court Reserves	\$ -	\$ 840.00	\$ 802.54	\$ 920.00
42	Utility Capital Reserves	\$ -	\$ 19,572.00	\$ 117,070.41	\$ 175.00
43	Utility Short-Lived Asset Reserves	\$ -	\$ 18,901.00	\$ 18,901.00	\$ 18,901.00
	<b>Total Revenues Reserved</b>	<b>\$ -</b>	<b>\$ 58,053.00</b>	<b>\$ 155,513.95</b>	<b>\$ 20,041.00</b>
<b>Expenses</b>					
40	General Fund Reserves	\$ -	\$ 6,281.00	\$ 30,753.13	\$ -
41	Municipal Court Reserves	\$ -	\$ -	\$ -	\$ -
42	Utility Capital Reserves	\$ -	\$ 18,500.00	\$ 39,098.15	\$ 35,000.00
43	Utility Short-Lived Asset Reserves	\$ -	\$ -	\$ -	\$ -
	<b>Total Expenses Restricted</b>	<b>\$ -</b>	<b>\$ 24,781.00</b>	<b>\$ 69,851.28</b>	<b>\$ 35,000.00</b>
<b>TOTAL RESERVES - INCOME/LOSS (+/-)</b>		<b>\$ -</b>	<b>\$ 33,272.00</b>	<b>\$ 85,662.67</b>	<b>\$ (14,959.00)</b>

**GRANT FUNDS:**

GRANT PROJECTS	ALLOCATED FUNDS	FUNDS RECEIVED 8/13/2018	PAYMENTS 8/13/2018	PROJECT FUND BALANCE
<b>TXCBDG #7216074 - MASTER PLAN</b>				
TDA FUNDS	\$ 39,705.00	\$ -	\$ -	\$ 39,705.00
MATCHING FUNDS	\$ 6,281.00	\$ 6,281.00	\$ -	\$ 6,281.00
	<b>\$ 45,986.00</b>	<b>\$ 6,281.00</b>	<b>\$ -</b>	<b>\$ 45,986.00</b>
<b>TXCBDG #7217321 - WWTP</b>				
TDA FUNDS	\$ 275,000.00	\$ 26,710.00	\$ (26,710.00)	\$ 248,290.00
MATCHING FUNDS	\$ 13,750.00	\$ 13,750.00	\$ (10,500.00)	\$ 3,250.00
	<b>\$ 288,750.00</b>	<b>\$ 40,460.00</b>	<b>\$ (37,210.00)</b>	<b>\$ 251,540.00</b>
<b>TXCBDG #7217162 - DOWNTOWN RP</b>				
TDA FUNDS	\$ 166,666.00	\$ -	\$ -	\$ 166,666.00
MATCHING FUNDS	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00
	<b>\$ 216,666.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 216,666.00</b>

# CITY OF NATALIA DEBT OBLIGATION SCHEDULES

## Texas Comptroller's Annual Local Debt Report

Entity Information (Auto)	
Political Subdivision Name:	City of Natalia
Reporting Fiscal Year:	2018

**Directions:** Fill in the cells in column B that correspond with the requested information.

All information entered should reflect the last day of the political subdivision's fiscal year identified on this form.

If there is no debt to report for the fiscal year, enter "N/A" or "\$0" in each cell along column B.

Total Tax-Supported and Revenue Debt	
Total authorized debt obligations:	\$504,134
Total principal of all outstanding debt obligations:	\$421,604
Combined principal and interest required to pay all outstanding debt obligations on time and in full:	\$508,804

Total debt secured by Ad Valorem Taxation (includes combination tax and revenue debt obligations)	
Total authorized debt obligations secured by ad valorem taxation:	\$350,000
Total principal of all outstanding debt obligations secured by ad valorem taxation:	\$311,000
Combined principal and interest required to pay all outstanding debt obligations secured by ad valorem taxation on time and in full:	\$385,340

Per Capita Total Debt secured by Ad Valorem Taxation (required for municipalities, counties, and school districts only)	
Population of the political subdivision:	1,481
Source and year of population data:	City-Data.com (2014)
Total authorized debt obligations secured by ad valorem taxation expressed as a per capita amount:	\$385,340
Total principal of outstanding debt obligations secured by ad valorem taxation as a per capita amount:	\$210
Combined principal and interest required to pay all outstanding debt obligations secured by ad valorem taxation on time and in full as a per capita amount:	\$260

Debt Obligation Description	Maturity Date	Total Amount of Principal Debt Issued	Amount of Outstanding Principal	Amount of Outstanding Interest	Combined Principal and Interest Debt Outstanding	Combined Principal & Interest Payments due this Fiscal Year	Balance of Principal Debt after Fiscal Year Payments	Is this Debt secured by ad valorem taxes?
Certificate of Obligation, Series 2015: Water Purchase	9/30/2031	\$ 350,000	\$ 331,000	\$ 84,344	\$ 415,344	\$ 30,004	\$ 311,000	Yes
Public Property Finance Act, Government Capital Contract No.6746: Utility Equipment	3/15/2021	\$ 80,000	\$ 47,612	\$ 5,375	\$ 52,987	\$ 13,247	\$ 36,470	No
Public Property Finance Act, Government Capital Contract No.8194: (3) Service Trucks	5/16/2023	\$ 74,134	\$ 74,134	\$ 9,590	\$ 83,724	\$ 16,775	\$ 60,501	No

## WAGES & BENEFIT ESTIMATES

- Wages include a 3% COLA for all full-time hourly and salaried employees, except for part-time and contract-salaried employees.
- Health insurance premium rates are based on renewal rates for current plan; new estimates for new plans have not been determined.

POSITION/TITLE	Effect. 10/01 ANNUAL SALARIES	FICA & MEDICARE		TMRS 3.34%	MEDICAL 100% EO		LIFE 100% EO	DENTAL 100% EO	VISION 100%		TWC 2.7%	Salaries Inclusive
		TAX 7.65%							EO	EO		
City Admin (Salary-45%)	\$ 59,049.90	\$ 4,517.32	\$ 1,972.27	\$ 8,403.96	\$ 92.28	\$ 256.68	\$ 76.80	\$ 243.00	\$ 74,612.20			
Court Clerk/Bookkeeper	\$ 37,706.24	\$ 2,884.53	\$ 1,259.39	\$ 8,403.96	\$ 92.28	\$ 256.68	\$ 76.80	\$ 243.00	\$ 50,922.88			
*P/T Court Clerk	\$ 7,020.00	\$ 537.03	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 133.38	\$ 7,690.41			
Adjustments/Overtime	\$ 1,341.79	\$ 102.65	\$ 44.82	\$ -	\$ -	\$ -	\$ -	\$ 25.49	\$ 1,514.74			
City Admin (Split-UT Portion)	\$ (32,477.45)	\$ (2,936.26)	\$ (1,281.97)	\$ (5,462.57)	\$ (59.98)	\$ (166.84)	\$ (49.92)	\$ (157.95)	\$ (42,592.94)			
10-10 ADMINISTRATION - TOTALS	\$ 72,640.48	\$ 5,105.27	\$ 1,994.50	\$ 11,345.35	\$ 124.58	\$ 346.52	\$ 103.68	\$ 486.92	\$ 92,147.29			
Total Insurance:										\$ 11,920		

Chief (*Salary)	\$ 53,865.02	\$ 4,120.67	\$ 1,799.09	\$ 8,403.96	\$ 92.28	\$ 256.68	\$ 76.80	\$ 243.00	\$ 68,857.51
*P/T - Police Clerk	\$ 8,645.00	\$ 661.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 164.26	\$ 9,470.60
Police Officer / SRO	\$ 32,157.42	\$ 2,460.04	\$ 1,074.06	\$ 8,403.96	\$ 92.28	\$ 256.68	\$ 76.80	\$ 243.00	\$ 44,764.24
Police Officer	\$ 28,080.00	\$ 2,148.12	\$ 937.87	\$ 8,403.96	\$ 92.28	\$ 256.68	\$ 76.80	\$ 243.00	\$ 40,238.71
Police Officer	\$ 28,891.20	\$ 2,210.18	\$ 964.97	\$ 8,403.96	\$ 92.28	\$ 256.68	\$ 76.80	\$ 243.00	\$ 41,139.06
Police/Code Enforcement	\$ 28,922.40	\$ 2,212.56	\$ 966.01	\$ 8,403.96	\$ 92.28	\$ 256.68	\$ 76.80	\$ 243.00	\$ 41,173.69
Adjustments/Overtime	\$ 3,800.88	\$ 290.77	\$ 126.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,218.60
<b>10-20 POLICE DEPART. - TOTALS</b>	<b>\$ 184,361.92</b>	<b>\$ 14,103.69</b>	<b>\$ 5,868.95</b>	<b>\$ 42,019.80</b>	<b>\$ 461.40</b>	<b>\$ 1,283.40</b>	<b>\$ 384.00</b>	<b>\$ 1,379.26</b>	<b>\$ 249,862.41</b>
Total Insurance: \$ 44,149									

Public W.D. (*Salary)	\$ 50,392.73	\$ 3,855.04	\$ 1,683.12	\$ 8,403.96	\$ 92.28	\$ 256.68	\$ 76.80	\$ 243.00	\$ 65,003.61
Field Supervisor	\$ 31,771.79	\$ 2,430.54	\$ 1,061.18	\$ 8,403.96	\$ 92.28	\$ 256.68	\$ 76.80	\$ 243.00	\$ 44,336.23
Field Crew	\$ 31,514.70	\$ 2,410.87	\$ 1,052.59	\$ 8,403.96	\$ 92.28	\$ 256.68	\$ 76.80	\$ 243.00	\$ 44,050.89
Field Crew	\$ 26,351.52	\$ 2,015.89	\$ 880.14	\$ 8,403.96	\$ 92.28	\$ 256.68	\$ 76.80	\$ 243.00	\$ 38,320.27
Utility Clerk	\$ 23,330.74	\$ 1,784.80	\$ 779.25	\$ 8,403.96	\$ 92.28	\$ 256.68	\$ 76.80	\$ 243.00	\$ 34,967.51
Adjustments/Overtime	\$ 6,778.13	\$ 518.53	\$ 226.39	\$ -	\$ -	\$ -	\$ -	\$ 128.78	\$ 7,651.83
City Admin (Split-UT Portion)	\$ 32,477.45	\$ 2,936.26	\$ 1,281.97	\$ 5,462.57	\$ 59.98	\$ 166.84	\$ 49.92	\$ 157.95	\$ 42,592.94
<b>20-50 UTILITY FUND - TOTALS</b>	<b>\$ 202,617.05</b>	<b>\$ 15,951.94</b>	<b>\$ 6,964.64</b>	<b>\$ 47,482.37</b>	<b>\$ 521.38</b>	<b>\$ 1,450.24</b>	<b>\$ 433.92</b>	<b>\$ 1,501.73</b>	<b>\$ 276,923.27</b>
Total Insurance: \$ 49,888									

<b>Wages &amp; Benefits:</b>	<b>\$ 459,619.45</b>	<b>\$ 35,160.89</b>	<b>\$ 14,828.08</b>	<b>\$ 100,847.52</b>	<b>\$ 1,107.36</b>	<b>\$ 3,080.16</b>	<b>\$ 921.60</b>	<b>\$ 3,367.91</b>	<b>\$ 618,932.97</b>
<b>This Year 18/19</b>									

**FISCAL YEAR 2018-2019**  
**Beginning Oct. 1 - Ending Sept. 30**

	<b>Pay Period #</b>	<b>Pay Period Beginning Date</b>	<b>Pay Period Ending Date</b>	<b>Pay Date</b>
Last Payroll of FY 2016-17	26	9/6/2018	9/19/2018	9/21/2018
Fiscal Year Begin October 1st and Ends September 30th (26-Pay Periods in each Year)	1	9/20/2018	10/3/2018	10/5/2018
	2	10/4/2018	10/17/2018	10/19/2018
	3	10/18/2018	10/31/2018	11/2/2018
	4	11/1/2018	11/14/2018	11/16/2018
	5	11/15/2018	11/28/2018	11/30/2018
	6	11/29/2018	12/12/2018	12/14/2018
	7	12/13/2018	12/26/2018	12/28/2018
	8	12/27/2018	1/9/2019	1/11/2019
	9	1/10/2019	1/23/2019	1/25/2019
	10	1/24/2019	2/6/2019	2/8/2019
	11	2/7/2019	2/20/2019	2/22/2019
	12	2/21/2019	3/6/2019	3/8/2019
	13	3/7/2019	3/20/2019	3/22/2019
	14	3/21/2019	4/3/2019	4/5/2019
	15	4/4/2019	4/17/2019	4/19/2019
	16	4/18/2019	5/1/2019	5/3/2019
	17	5/2/2019	5/15/2019	5/17/2019
	18	5/16/2019	5/29/2019	5/31/2019
	19	5/30/2019	6/12/2019	6/14/2019
	20	6/13/2019	6/26/2019	6/28/2019
	21	6/27/2019	7/10/2019	7/12/2019
	22	7/11/2019	7/24/2019	7/26/2019
	23	7/25/2019	8/7/2019	8/9/2019
	24	8/8/2019	8/21/2019	8/23/2019
	25	8/22/2019	9/4/2019	9/6/2019
	26	9/5/2019	9/18/2019	9/20/2019
First Payroll of FY 2018-19	1	9/19/2019	10/2/2019	10/4/2019

**DESIGNATED HOLIDAYS**

<b>Days</b>	<b>Date</b>	<b>Observed</b>	<b>Holiday Observed</b>
1	10/8/2018	Monday	COLUMBUS DAY
2	11/11/2018	Monday 11/12	VETERANS DAY
3	11/22/2018	Thursday	THANKSGIVING DAY
4	11/23/2018	Friday	DAY AFTER THANKSGIVING
5	12/24/2018	Monday	CHRISTMAS EVE
6	12/25/2018	Tuesday	CHRISTMAS DAY
7	1/1/2019	Tuesday	NEW YEARS DAY
8	2/18/2019	Monday	PRESIDENTS DAY
9	4/19/2019	Friday	GOOD FRIDAY
10	5/27/2019	Monday	MEMORIAL DAY
11	7/4/2019	Thursday	INDEPENDENCE DAY
12	9/2/2019	Monday	LABOR DAY

## INSURANCE BENEFITS & PREMIUM RATES

- Health insurance benefits plans have not yet been provided. Renewal rates are not affordable, and will not be considered.

### HUMANA INSURANCE

MEDICAL / Rx	Current Plan	New Plan
Plan Name:	TX 100/50 Simplicity NPOS 17 OPT 6 Silver \$55/\$110 OV	NOT YET DETERMINED
Network:	NPOS-OA	
Plan Deductibles:	\$0/\$5,000	
Out-of-Pocket Max:	\$7,150/\$21,450	
Office Visit Copays:	\$55/\$110	
Pharmacy Benefits:	\$10/50/100/25%	
Optional Benefits	N/A	
ER Visit	100% after \$850 Copay	
Inpatient Hospital	\$2350 Copay	
Outpatient Hospital	\$2350 Copay	
Behavioral Health Office Visit	\$55 Copay	
Advanced Imaging	\$850 Copay	
Physical Therapy	\$110 Copay	
Speech Therapy	\$110 Copay	
Skilled Therapy	\$110 Copay	
<b>Monthly Medical/Rx Premium:</b>	<b>\$8,016.79</b>	
<b>Employee Rate:</b>	<b>\$572.63</b>	
<b>Employee &amp; Spouse Rate:</b>	<b>\$572.63 + 572.62 = \$1,145.25</b>	
<b>Employee &amp; Child(ren) Rate:</b>	<b>\$572.63 + 572.62 = \$1,145.25</b>	
<b>Family Rate:</b>	<b>\$572.63 + 1,145.25 = \$1,717.88</b>	
VISION	Current Plan	New Plan
Plan Name:	TX Humana Vision 130	
Frequency In/Out:	12/12/24	
Exam Copay:	\$10 In	
Exam Allowance:	\$30 Out	
Materials Copay:	\$15 In	
Single Lens Allowance:	\$25 Out	
Frame Allowance:	\$130 In / \$65 Out	
Contact Lens Allowance:	\$130 In / \$104 Out	
<b>Monthly Vision Premium:</b>	<b>\$127.16</b>	
<b>Employee Rate:</b>	<b>\$6.40</b>	
<b>Employee &amp; Spouse Rate:</b>	<b>\$6.40 + 6.40 = \$12.80</b>	
<b>Employee &amp; Child(ren) Rate:</b>	<b>\$6.40 + 5.76 = \$12.16</b>	
<b>Family Rate:</b>	<b>\$6.40 + 12.70 = \$19.10</b>	

### PRINCIPAL INSURANCE

DENTAL	Current Plan	New Plan
Plan Name:	TX Trad Plus PPO	
Unit 1 Preventive Deductible:	\$0 In / \$0 Out	
Unit 1 Preventive Coverage:	100% In / 100% Out	
Unit 2 Basic Deductible:	\$50 per person	
Unit 2 Basic Coverage:	80% In / 80% Out	
Unit 3 Major Deductible:	\$50 per person	
Unit 3 Major Coverage:	50% In / 50% Out	
Annual Max:	\$1,000	
<b>Monthly Dental Premium:</b>	<b>\$475.99</b>	
<b>Employee Rate:</b>	<b>\$21.56</b>	
<b>Employee &amp; Spouse Rate:</b>	<b>\$21.56 + 24.20 = \$45.59</b>	
<b>Employee &amp; Child(ren) Rate:</b>	<b>\$21.56 + 29.31 = \$50.87</b>	
<b>Family Rate:</b>	<b>\$21.56 + 57.04 = \$78.60</b>	
LIFE / Ad&d	New Plan	New Plan
Plan Name:	Basic Employee Life Mp 2005	
Coverage Amount:	\$20,000	
Total Volume Lives:	\$220,000 (11)	
<b>Monthly Life/AD&amp;D Premium:</b>	<b>\$79.64</b>	

## PROPERTY TAXES

### City of Natalia Medina County, Texas Ad Valorem Tax Rates

TAX YEAR	TAX RATE	EFFECTIVE M & O RATE	DEBT RATE	EFFECTIVE TAX RATE	MAXIMUM M & O RATE	ROLLBACK TAX RATE
2012	.9861	.7857	.2004	.9779	.7857	1.0489
2013	.9506	.7575	.1780	.9506	.7726	.9961
2014	.8752	.6739	.1474	.8291	.7278	.8752
2015	.8869	.7319	.1550	.8801	.7904	.9454
2016	.8615	.7122	.0924	.8630	.7691	.8615
2017	.8564	.7123	.0872	.7978	.7692	.8564
2018		.7571	.0825	.8429	.8176	.9001

#### **TAX YEAR 2018 – PROPOSED TAX RATE: \$0.8715**

#### **How to Calculate the amount of your CITY Taxes is: [Home Value x Tax Rate ÷ \$100 = Property Tax]**

The county provides this table of property tax rate information as a service to the residents of the county. Each individual taxing unit is responsible for calculating the property tax rates listed in this table pertaining to that taxing unit and providing that information to the county.

- The **Adopted Tax Rate** is the tax rate adopted by the governing body of a taxing unit.
- The **Maintenance and Operations Rate** is the component of the adopted tax rate of a taxing unit that will impose the amount of taxes needed to fund maintenance and operation expenditures of the unit for the following year.
- The **Debt Rate** is the component of the adopted tax rate of a taxing unit that will impose the amount of taxes needed to fund the unit's debt service for the following year.
- The **Effective Tax Rate** is the tax rate that would generate the same amount of revenue in the current tax year as was generated by a taxing unit's adopted tax rate in the preceding tax year from property that is taxable in both the current tax year and the preceding tax year.
- The **Effective Maintenance and Operations Rate** is the tax rate that would generate the same amount of revenue for maintenance and operations in the current tax year as was generated by a taxing unit's maintenance and operations rate in the preceding tax year from property that is taxable in both the current tax year and the preceding tax year.
- The **Rollback Tax Rate** is the highest tax rate a taxing unit may adopt before requiring voter approval at an election. In the case of a taxing unit other than a school district the voters by petition may require that a rollback election be held if the unit adopts a tax rate in excess of the unit's rollback tax rate. In the case of a school district, an election will automatically be held if the district wishes to adopt a tax rate in excess of the district's rollback tax rate.

#### **TAX APPRAISER OFFICE:**

Medina County Appraisal District's Office  
Johnette L. Dixon, Chief Appraiser  
1410 Avenue K  
Hondo, Texas 78861  
Phone: (830) 741-3035  
Fax: (830) 476-2199  
Email: [jdixon@medinacad.org](mailto:jdixon@medinacad.org)  
Website: [www.medinacad.org](http://www.medinacad.org)

#### **TAX ASSESSOR/COLLECTOR OFFICE:**

Medina County Tax Assessor & Collector's Office  
Melissa Lutz, PPC, Tax Assessor/Collector  
1102 15<sup>th</sup> Street  
Hondo, Texas 78861  
Phone: (830) 741-6100, or (830) 741-6101  
Fax: (830) 741-6105  
Email: [melissa.lutz@medinacountytexas.org](mailto:melissa.lutz@medinacountytexas.org)  
Website: [www.medinacountytexas.org](http://www.medinacountytexas.org)



MEDINA County	2018 CERTIFIED TOTALS		As of Certification	
Property Count: 912	CNA - CITY OF NATALIA ARB Approved Totals		7/27/2018	7:28:47AM
Land	Value			
Homesite:	2,880,420			
Non Homesite:	5,083,282			
Ag Market:	110,600			
Timber Market:	0	Total Land	(+)	8,074,302
Improvement	Value			
Homesite:	16,688,040			
Non Homesite:	8,929,351	Total Improvements	(+)	25,617,391
Non Real	Count	Value		
Personal Property:	70	5,814,730		
Mineral Property:	0	0		
Autos:	0	0	Total Non Real	(+)
			Market Value	=
				5,814,730
				39,506,423
Ag	Non Exempt	Exempt		
Total Productivity Market:	110,600	0		
Ag Use:	2,000	0	Productivity Loss	(-)
Timber Use:	0	0	Appraised Value	=
Productivity Loss:	108,600	0		39,397,823
			Homestead Cap	(-)
				797,990
			Assessed Value	=
				38,599,833
			Total Exemptions Amount	(-)
			(Breakdown on Next Page)	2,712,152
			Net Taxable	=
				35,887,681
APPROXIMATE TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)				
309,172.37 = 35,887,681 * (0.861500 / 100)				
Tax Increment Finance Value:		0		
Tax Increment Finance Levy:		0.00		

MCAD Certified Totals	Last Year's Appraisal	This Year's Appraisal
Net Taxable Value	\$34,381,715	\$35,887,681
Appraised Value Average (Market value ÷ Property Count)	\$42,838	\$39,350

The net taxable value increased from last year's assessment by \$1,505,966.

### 2018 Property Tax Rates in City of Natalia

This notice concerns the 2018 property tax rates for City of Natalia. It presents information about three tax rates. Last year's tax rate is the actual tax rate the taxing unit used to determine property taxes last year. This year's *effective* tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's *rollback* tax rate is the highest tax rate the taxing unit can set before taxpayers start rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per \$100 of property value.

#### Last year's tax rate:

Last year's operating taxes	\$264,562
Last year's debt taxes	\$29,992
Last year's total taxes	\$294,554
Last year's tax base	\$34,394,442
Last year's total tax rate	\$0.8564/\$100

#### This year's effective tax rate:

Last year's adjusted taxes (after subtracting taxes on lost property)	\$294,222
+ This year's adjusted tax base (after subtracting value of new property)	\$34,902,411
= This year's effective tax rate (Maximum rate unless unit publishes notices and holds hearings.)	\$0.8429/\$100

#### This year's rollback tax rate:

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate, and/or enhanced indigent healthcare expenditures)	\$264,263
+ This year's adjusted tax base	\$34,902,411
= This year's effective operating rate	\$0.7571/\$100
x 1.08 = this year's maximum operating rate	\$0.8176/\$100
+ This year's debt rate	\$0.0825/\$100
= This year's total rollback rate	\$0.9001/\$100

#### Statement of Increase/Decrease

If City of Natalia adopts a 2018 tax rate equal to the effective tax rate of \$0.8429 per \$100 of value, taxes would increase compared to 2017 taxes by \$7,943.

### Schedule A - Unencumbered Fund Balance

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Type of Property Tax Fund	Balance
	0

### Schedule B - 2018 Debt Service

The unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts To be Paid	Total Payment
Community National Bank, for Series-2015	20,000	9,609	0	29,609
Total required for 2017 debt service			\$29,609	
- Amount (if any) paid from Schedule A			\$0	
- Amount (if any) paid from other resources			\$0	
- Excess collections last year			\$0	
= Total to be paid from taxes in 2017			\$29,609	
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2017			\$0	
= Total debt levy			\$29,609	

This notice contains a summary of actual effective and rollback tax rates' calculations. You can inspect a copy of the full calculations at 1102 15th Street, Hondo, TX 78861.

Name of person preparing this notice: Melissa Lutz, PCC  
Title: Medina County Tax Assessor/Collector  
Date Prepared: 08/03/2018



## **FIVE-YEAR UTILITY RATE STRUCTURE PLAN ADOPTED MARCH 9, 2017**

To sustain safe and reliable water and wastewater resources, restructuring of utility rates were necessary to address the imbalance of revenue and expenses, and to additionally generate sufficient revenue to cover annual inflation of maintenance and operating costs. The City of Natalia conducted a Utility Rate Study, led by Raul Gonzales, Operations Management Specialist of Communities Unlimited, Inc., which were reviewed and modified numerous times by the City Council and City Administrator before determining that a gradual rate-increase plan was the most realistically affordable process to accomplish the planned infrastructure improvements and to afford the repayment of such debt.

### **FIVE-YEAR UTILITY RATE SCHEDULE**

Billing Cycle Begins on the 15<sup>th</sup> of each Month and Ends on the 15<sup>th</sup> of the following Month, and Billed on the 1<sup>st</sup> of each Month.

<b><u>FISCAL YEAR ENDING 9/30/----</u></b>	<b><u>2016-17</u></b>	<b><u>Year 1 2017-18</u></b>	<b><u>Year 2 2018-19</u></b>	<b><u>Year 3 2019-20</u></b>	<b><u>Year 4 2020-21</u></b>	<b><u>Year 5 2021-22</u></b>
<b><u>WATER RATES (per 1,000)</u></b>	<b>Current Rates</b>	<b>at 100% Rate Study</b>	<b>1.2%</b>	<b>1.2%</b>	<b>1.2%</b>	<b>1.2%</b>
<b>Residential:</b>						
Service Availability (up to 1,000 gal.)	\$20.50	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
1,001 - 10,000 gallons	\$2.50	\$3.30	\$3.34	\$3.38	\$3.42	\$3.46
10,001 - 30,000 gallons	\$3.00	\$3.80	\$3.85	\$3.89	\$3.94	\$3.99
30,001- 50,000 gallons	\$3.50	\$4.30	\$4.35	\$4.40	\$4.46	\$4.51
50,001 - 75,000 gallons	\$4.00	\$4.80	\$4.86	\$4.92	\$4.97	\$5.03
Over 75,000 gallons	\$4.50	\$5.30	\$5.36	\$5.43	\$5.49	\$5.56
<b>Monthly Average Bill for 5,000 Gal.</b>	<b>\$30.50</b>	<b>\$38.20</b>	<b>\$38.36</b>	<b>\$38.52</b>	<b>\$38.68</b>	<b>\$38.85</b>
<b>Commercial (Under 2" Meter):</b>						
Service Availability (up to 1,000 gal.)	\$23.00	\$27.50	\$27.50	\$27.50	\$27.50	\$27.50
1,001 - 10,000 gallons	\$3.00	\$3.80	\$3.85	\$3.89	\$3.94	\$3.99
10,001 - 30,000 gallons	\$3.50	\$4.30	\$4.35	\$4.40	\$4.46	\$4.51
30,001- 50,000 gallons	\$4.00	\$4.80	\$4.86	\$4.92	\$4.97	\$5.03
50,001 - 75,000 gallons	\$4.50	\$5.30	\$5.36	\$5.43	\$5.49	\$5.56
Over 75,000 gallons	\$4.80	\$5.60	\$5.67	\$5.74	\$5.80	\$5.87
<b>Average Bill for 15,000 Gal.</b>	<b>\$67.50</b>	<b>\$83.20</b>	<b>\$83.87</b>	<b>\$84.54</b>	<b>\$85.23</b>	<b>\$85.92</b>
<b>Commercial - 2" Meters &amp; Larger:</b>						
Service Availability (up to 1,000 gal.)	\$23.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00
1,001 - 10,000 gallons	\$3.00	\$3.80	\$3.85	\$3.89	\$3.94	\$3.99
10,001 - 30,000 gallons	\$3.50	\$4.30	\$4.35	\$4.40	\$4.46	\$4.51
30,001- 50,000 gallons	\$4.00	\$4.80	\$4.86	\$4.92	\$4.97	\$5.03
50,001 - 75,000 gallons	\$4.50	\$5.30	\$5.36	\$5.43	\$5.49	\$5.56
Over 75,000 gallons	\$4.80	\$5.60	\$5.67	\$5.74	\$5.80	\$5.87
<b>Average Bill for 25,000 Gal.</b>	<b>\$102.50</b>	<b>\$153.70</b>	<b>\$154.88</b>	<b>\$156.08</b>	<b>\$157.30</b>	<b>\$158.52</b>
<b><u>SEWER RATES (per 1,000)</u></b>						
<b>Residential:</b>						
Service Availability (up to 1,000 gallons)	\$16.00	\$20.50	\$20.50	\$20.50	\$20.50	\$20.50
Per 1,000 gallons Over 1,000 gallons	\$1.65	\$2.45	\$2.48	\$2.51	\$2.54	\$2.57
<b>Monthly Average Bill for 5,000 Gal.</b>	<b>\$22.60</b>	<b>\$30.30</b>	<b>\$30.42</b>	<b>\$30.54</b>	<b>\$30.66</b>	<b>\$30.78</b>
<b>Commercial:</b>						
Service Availability (up to 1,000 gallons)	\$18.00	\$22.50	\$22.50	\$22.50	\$22.50	\$22.50
Per 1,000 gallons Over 1,000 gallons	\$1.85	\$2.65	\$2.68	\$2.71	\$2.75	\$2.78
<b>Average Bill for 15,000 Gal.</b>	<b>\$43.90</b>	<b>\$59.60</b>	<b>\$60.05</b>	<b>\$60.50</b>	<b>\$60.95</b>	<b>\$61.41</b>

**ADOPTED**  
**FY 2018-2019 UTILITY RATES**

Beginning Billing Cycle September 15 - October 15 being billed November 1

<b>DEPOSITS</b>	<b>RESIDENTIAL</b>	<b>COMMERCIAL</b>	
Water (per meter)	\$200.00	\$300.00	
Sewer (per connection)	\$100.00	\$100.00	
Garbage (95 gallon containers)	\$50.00	\$50.00	
Commercial Front Load Deposit		1x Months Rate	
<b>WATER TAP FEES:</b>	<b>RESIDENTIAL</b>	<b>COMMERCIAL</b>	
Water Tap 3/4"	\$1,200.00	\$1,300.00	
Water Tap 1"	\$1,400.00	\$2,000.00	
Water Tap 2"	-	\$2,250.00	
Taps exceeding 50 linear feet	Costs of Material & Labor		
<b>SEWER TAP FEES:</b>	<b>RESIDENTIAL</b>	<b>COMMERCIAL</b>	
Residential Sewer Tap	\$1,000.00	\$1,000.00	
Sewer Taps exceeding 4"	Actual Costs		
Taps exceeding 50 linear feet	Costs of Material & Labor		
<b>WATER RATES (per 1,000 gals.)</b>	<b>RESIDENTIAL</b>	<b>COMMERCIAL</b>	<b>2" &amp; Up Commercial</b>
Service Availability (up to 1,000 gallons)	\$25.00	\$27.50	\$55.00
1,001 - 10,000 gallons	\$3.34	\$3.85	\$3.85
10,001 - 30,000 gallons	\$3.85	\$4.35	\$4.35
30,001 - 50,000 gallons	\$4.35	\$4.86	\$4.86
50,001 - 75,000 gallons	\$4.86	\$5.36	\$5.36
Over 75,000 gallons	\$5.36	\$5.67	\$5.67
<b>WASTEWATER RATES (per 1,000 gals.)</b>	<b>RESIDENTIAL</b>	<b>ALL COMMERCIAL</b>	
Service Availability (up to 1,000 gallons)	\$20.50	\$22.50	
Based on Water Usage over 1,000 gallons	\$2.48	\$2.68	
<b>GARBAGE SERVICE RATES</b>	<b>RESIDENTIAL</b>	<b>PICKUP</b>	
95 gallon Waste Container	\$20.00	Wednesdays	<i>Trash cans must be out before 6:00am</i>
Extra 95 gallon Waste Container	\$8.00	Wednesdays	
<b>COMMERCIAL FRONT LOAD RATES</b>	<b>Pickup 1x Week</b>	<b>Pickup 2x Week</b>	<b>Pickup 3x Week</b>
2 Cubic Yard (per month):	\$78.80	\$140.45	\$200.22
3 Cubic Yard (per month):	\$94.35	\$168.09	\$221.42
4 Cubic Yard (per month):	\$115.85	\$201.22	\$282.55
6 Cubic Yard (per month):	\$140.49	\$254.82	\$362.95
8 Cubic Yard (per month):	\$177.35	\$310.87	\$503.43
10 Cubic Yard (per month):	\$217.31	\$406.92	n/a
Extra Front Load Waste Containers	\$45.00		
<b>MISCELLANEOUS FEES (APPLIES TO RESIDENTIAL &amp; COMMERCIAL)</b>			
EDWARDS AQUIFER AUTHORITY	\$5.00		
CAPITAL IMPROVEMENTS PROGRAM FEE	\$4.00		
LATE FEES - ADDITIONAL	10%	Accts not paid by 4:30p on the 15th	
UNTIMELY-NONPAYMENT FEE	\$35.00	Accts not paid by 4:30p on the 25th	
RETURNED CHECK FEES	\$30.00		
BILL REPRINTING FEE	\$0.50		
DROUGHT SURCHARGE	During Stages 3, 4 and 5 - Rate Schedule becomes effective		

**NOTE:**

Utility rates do not account for ACI Recycling & Disposal 3.8% Rate Increase. Proposed Rates to be considered at the August 20, 2018 City Council meeting.

## **UTILITY SYSTEM IMPROVEMENTS PLAN**

### **WATER IMPROVEMENTS (\$1,327,360.00)**

**Well Site Upgrades:** This project would improve the performance and reliability of the City's (2) existing raw water wells and the back-up well. Work would include the addition of standby power at the primary well site in the form of a diesel generator and associated automatic transfer switch. New flow meters would also replace old existing meters at both sites with newer technology. The project would include servicing of the existing well pumps, new control valves, and a video inspection of the condition of each well to ensure the wells will continue to provide a reliable water source into the future. Having a well site located more than four miles north of the City limits also poses problems with additional time needed for maintenance staff responding to any issues at the well site. For this reason, back-up power will also be added to existing SCADA infrastructure at the well site and at the elevated tank site by the addition of battery back-up, and at City hall with a permanent standby generator, to ensure that operations can be reliably monitored and controlled remotely during periods of power outage at these locations. This project was given the highest priority because of the criticality of having back-up power at the City's only primary water source.

**Upgrades to the Oldest Portion of the Water Distribution System:** Areas of the City (approximately 10,000 feet of main, or 25% of the distribution system) have been identified as having old, galvanized water mains. These areas have also been identified as suffering from breaks/leaks most often. Replacement of these mains with new PVC mains would reduce breaks and leaks, ultimately decreasing the amount of water that is pumped and lost in the system. System-valving will be analyzed to determine the proper protocol for isolating the NISD School and Love's Travel Center, so that these sites may be served directly by the elevated tank without interruption of water in the event of a break in the system. New hydrants will be spaced to provide residents with improved fire flow within a reasonable distance from any structure. This project was given high priority due to the City's high rated water loss.

**Emergency Interconnect with East Medina Special Utility District:** A new interconnect with East Medina Special Utility District would allow for a temporary water source in the event of a break in the City's pipe from the wells along FM 463, a major failure (lightning strike) at the well site, or if repairs are being completed requiring shutdown of the well site. A suitable location for this interconnects is at the intersection of CR 675 and FM 463. This project is relatively easy to construct due to the City's water main being in close proximity to East Medina's main coupled with the benefit of having a reliable water source should the City's well be down for any extended period of time.

**Refinancing Series-2015 (Water Purchase):** The City recently purchased 60-acre feet of additional water rights in order to sustain our current needs as well as to prosper long-term. This purchase effectively increased the City's water rights permit from 266.667 to 326.667 acre-feet of water annually. This purchase was financed through a Combination Tax and Limited Pledge of Revenue Certificate of Obligation for an amount of \$350,000, not including accrued annual interest; and will be refinanced through USDA Rural Development Loan/Grant Funding Program.

### **SEWER IMPROVEMENTS (\$987,000.00)**

**Redirect the Love's Travel Center Lift Station through New Pipeline to WWTP:** A new sewer pipeline (combination force main and gravity main) would allow the Love's lift station to pump in a dedicated line to the WWTP. This project would require new pumps at Love's Travel Center lift station sized for the new discharge force main and approximately 6,400 feet of new pipe line along FM 6717, discharging to the wet well at the Plant pump station at the City's WWTP. This project would also include curbing around the lift station to keep surface stormwater inflow from entering the wet well; helping to reduce flow spikes at the WWTP during major rain events. The primary purpose for this project is to reduce wastewater flows entering the City's Ballfield lift station. The Love's lift station flows currently are re-pumped at the Ballfield lift station, and the project would remove this burden. Should any new flows be added at the south end of the City, through development or through new connections from residents currently on septic systems, the new pipeline could also serve as a primary collector for this area of the City. This project is considered of the highest priority in that it not only fills the immediate need of relieving flows into the Ballpark lift station, but also adds system flexibility by establishing a second primary conveyance to the WWTP as well as a collector for any new development along the I-35 corridor.

**Replace the Utility Crossing of Fort Ewell Creek:** The condition of the current aerial gravity sewer crossing of Fort Ewell Creek is of concern. There are signs of erosion around the base of the pipe supports, which are located in the flow line of the creek. A failure of this pipeline would result in a discharge of untreated wastewater into the Creek, the environmental effects of which could include impacts to both flora and fauna. This project would construct a new crossing with supports located out of the primary flow line of the creek, if possible, and installed with enough depth to ensure erosion is not an issue. Additional room could be left to install a water main alongside the wastewater main, as the existing water main is located with minimal cover below the creek bottom. This project is considered of high priority due to the possible environmental impacts to the Fort Ewell Creek should one of the existing supports collapse and a discharge occur.



**Reduction of Non-Wastewater Treatment at WWTP:** The City's WWTP experiences high flow spikes, often times exceeding the permitted discharge flow allowance, during periods of heavy rain. It is believed that these flow spikes are due to inflow and infiltration into the gravity collection system. Replacing aged wastewater gravity mains reduces infiltration of ground water into the system. Similarly, rehabbing or replacing manholes showing signs of deterioration helps reduce both groundwater infiltration and stormwater inflow (in cases of deteriorating rims and lids). The project would likely run in 3 phases: 1) Inspection of selected gravity sewer lines and of manholes to determine condition; 2) Cleaning/jetting of select lines; and 3) Lining and/or replacement of select lines and/or replacement of select manholes. The area was selected based on the frequency of leaks, breaks, and repairs for both the water mains and gravity sewers. Completing projects within a given area allows the construction efforts to run in parallel, which will limit impacts to surrounding residences and businesses to a single project timeframe. This also effectively reduces the cost of construction of both projects through bidding the projects together and allowing one contractor to perform both efforts. This project is of high priority due its long term effect on loadings into the WWTP and the resulting long term energy cost savings and plant treatment efficiencies.

**Minor Repairs at the Ballfield Lift Station:** During an onsite visual inspection of the Ballfield Lift Station, the station was found to be in good condition overall with all major components in working order. One item that is in need of immediate attention, however, was the wall brackets that secure the stainless steel pump rails in place. These brackets are heavily corroded and should be replaced. While the work may be relatively minor, the impact of these brackets failing would be the inability to pull pumps for servicing and possibly great expense if there is future damage to the pump rails. The existing brackets will be replaced with stainless steel brackets to ensure the longevity of the repair. This project is of high priority due to the possible damage caused (and additional repair expense required) if the brackets were to fail.

### **CAPITAL IMPROVEMENTS ANNUAL REVIEW PROCESS**

1. **Determination of Capital Projects** shall be reviewed, revised or updated not less than once each fiscal year during the period of when the City's Operating Budget(s) for the subsequent fiscal year is being considered.
  - a. Projects must be approved by city council prior to adopting the next year's operating budget;
  - b. Only approved projects shall be included in the City's Annual Budget(s);
  - c. Budget may only be amended to fund capital improvement projects declared an emergency
2. **Capital Improvement Projects** mean any of the following projects or facilities, construction, or improvement that has a life expectancy of three or more years, or has a value of \$5,000 or more, and are owned and operated by or on behalf of the City of Natalia, to include but not limited to:
  - a. Water supply, water systems, treatment and distribution facilities; wastewater systems, collection, treatment and distribution facilities; storm water systems, drainage and flood control facilities; street improvements to include sidewalks and lighting improvements;
  - b. Municipal buildings and facilities; city halls, libraries, community centers, parks and recreational facilities, municipal offices; and
  - c. Municipal equipment and operations; patrol vehicles, utility vehicles, light or heavy machinery, tools or equipment, computer systems and software programs used for municipal operations.
3. **Identification** Procedures require that projects be identified and rated, and determine cost and funding.
  - i. ***Mandatory*** . Projects addressed within one (1) to two (2) years. Those activities that are urgent and necessary to protect the health, safety and welfare of human life or public property, or to prevent hazards from resulting by any cause of neglect, deterioration, damage, disregarded or worsening conditions of infrastructure.
  - ii. ***Necessary*** . Projects addressed within two (2) to five (5) years. Those public improvements needed to provide important public services for reasons of convenience or comfort, to protect endangered resources, to improve public properties, and/or to complete unfinished projects.
  - iii. ***Desirable*** . Projects addressed within five (5) to ten (10) years. Those public improvements which replace or improve existing or obsolete facilities and operations of the municipality by improving the

attractiveness of the community, providing improved services, and protecting property which does not endanger the health, safety or welfare of the community or human life.

- iv. **Deferrable** . Projects addressed within ten (10) years, or deferred to the next CIP cycle. Those public improvements needed to insure the city can function properly, to reduce operating costs, or to improve the efficiency of the city's operations.

## **EQUIPMENT & VEHICLE REPLACEMENT PROGRAM PROCESS**

The purpose of this program is to establish a capital equipment plan for the replacement of City vehicles and equipment. The objective is to standardize the capital equipment replacement process in order to create a system of purchasing and funding capital equipment, thereby allowing the City to accurately plan and budget for future departmental capital equipment requirements. The Replacement Program provides for replacement on an interval basis to reduce capital, operating and maintenance costs in order to maximize the safety and efficiency of the fleet. The objective of the program is to control the overall cost of operating and maintaining the vehicles and equipment in a manner that extends their useful life; to control the growth in size of the fleet; to standardize the composition of the fleet and equipment; and to accurately budget for maintenance and replacement costs.

### **GENERAL PROCEDURES**

- A. Management will conduct an annual utilization study of the existing capital equipment. The study will identify vehicles and equipment that meet the minimum replacement criteria.
- B. Based on this study, Management will initiate the capital equipment request cycle each fiscal year during the budgetary cycle. Management will recommend specific vehicles and equipment for replacement based on factors identified in the Capital Improvements Program.
- C. Management will review recommended capital equipment replacements with Department Heads and will submit a final recommendation to City Council for determination.

### **VEHICLE AND EQUIPMENT REPLACEMENT CRITERIA**

The criteria that will be used to determine specific annual replacements each fiscal year as part of the budget process is as follows:

- A. Type of equipment: New technology and manpower savings are all considerations for this criterion. Safer equipment may also fall into this category.
- B. Service or Task: New or additional equipment may be needed to conduct new city services or tasks effectively.
- C. Maintenance costs: Excessive breakdowns, repairs or proprietary parts may make it no longer feasible (financially or operationally) to retain a certain piece, type or brand of equipment.
- D. Lifespan: Safety is a primary concern. Older vehicles present significant challenges to keep operational and acquire parts and may present unique safety issues once past their useful life.
- E. Use of equipment: Under-utilized equipment will be recommended for reassignment, sale or declared surplus/salvage. Heavily used equipment will also be given a higher priority for replacement; i.e., daily use is often more important than monthly, seasonal or sporadic use.
- F. Odometer miles or hours of use: High miles/hours create excessive wear and tear on major system components.
- G. Miscellaneous criteria: Safety features; fuel economy and vehicle emission characteristics will be used as additional criteria.
- H. Availability of funds: Monies available each year may make modification of the proposed capital equipment list necessary, even if many of the other criteria are met.

**END OF REPORT**