



Request for Sewer Credit due to line break

NOTICE:

COMPLETE REQUESTS **(INCLUDING SUPPORTING DOCUMENTATION)** MAY BE SUBMITTED IN-PERSON OR IN THE OVERNIGHT DROP-BOX LOCATED AT CITY HALL, BY POST, FAX, OR EMAIL:

City of Natalia Utility Billing Department
PO Box 270 Natalia, TX 78059
Fax: (830) 663-3806
Email: water@cityofnatalia.com

INCOMPLETE REQUESTS WITHOUT SUPPORTING DOCUMENTATION OR REQUESTS NOT MADE IN A TIMELY MANNER WILL NOT BE ENTERTAINED

Date: _____

To: City of Natalia

From: _____

I am requesting a sewer credit due to my water line breaking. I understand that the bill adjustment shall be authorized only by the City Administrator, or designee, and only once per customer per calendar year, and only if the usage was affected by a water leak, then an adjustment shall only be made towards the sewer cost based on a three (3) month average. This request is accompanied by a proper receipt indicating the leak has been repaired and is made within the same billing period as the repair.

Account Number: _____

Address: _____

Signature

Accepted by:

(signature)

(date)